



NOTICE OF PUBLIC MEETING OF THE ARIZONA STATE PARKS BOARD

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that the Board will hold a meeting open to the public on **THURSDAY, June 23, 2011 at 11:30 AM** pursuant to A.R.S. § 38-431.02 and A.R.S. § 41-511.01 *et. seq.* in **Canyon B Conference Room** of the **University Park Marriott** located at **880 E. Second St., Tucson, AZ.**

The Board may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. § 38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken. The Board will discuss and may take action on the following matters.

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

- A. **CALL TO ORDER FOR EXECUTIVE SESSION - Time Certain: 11:30 AM**
- B. **EXECUTIVE SESSION** - Upon a public majority vote, the Board may hold an Executive Session that is not open to the public for the following purposes:
 - 1. **To discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3).**
 - a. **The legal role and responsibilities of the Arizona Outdoor Recreation Coordinating Commission (AORCC).**
- C. **CALL TO ORDER - ROLL CALL**
- D. **PLEDGE OF ALLEGIANCE**
- E. **INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF**
 - 1. **Board Statement - "As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona's natural, cultural, and recreational resources for the benefit of the people, both in our parks and through our partners."**
- F. **CALL TO THE PUBLIC** – Consideration and discussion of comments and complaints from the public. Those wishing to address the Board must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time.
- G. **CONSENT AGENDA** – The following items of a non-controversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation regarding these items prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this



meeting, as deemed necessary. The public may view the documentation relating to the Consent Agenda at the Board's office: 1300 W. Washington, Suite 150A, Phoenix, Arizona.

1. **Approve Minutes of April 22, 2011 Arizona State Parks Board Meeting**
2. **Approve Minutes of May 11, 2011 Arizona State Parks Board Meeting**
3. **Approve Executive Session Minutes of May 11, 2011 Arizona State Parks Board Meeting**

H. **DIRECTOR'S SUMMARY OF CURRENT EVENTS** – The Executive Director may update the Arizona State Parks Board on special events and accolades. A list of items to be discussed under this agenda item will be posted on the State Parks website (azstateparks.com) 24 hours in advance of the Parks Board meeting.

I. **DISCUSSION ITEMS**

1. **Online Reservation System Update**
- 7 2. **State Parks Operations Status Update**

J. **BOARD ACTION ITEMS**

- 8 1. **Consider Approval of the Arizona State Parks FY 2012 Operating Budget and Donations Program Budget** – Staff recommends that the Arizona State Parks Board approve the amended Arizona State Parks Operating Budget of \$19,489,900 and Donations Program Budget of \$71,600 for FY 2012 as presented in Table 3, including the assumptions, and including full expenditure of all cash and receipts to the Law Enforcement Boating Safety Fund (LEBSF).
- 8 2. **Consider Approval of the Arizona State Parks FY 2013 Operating Budget Request and Donations Program Budget** – Staff recommends that the Arizona State Parks Board approve the submission of the requested Arizona State Parks Operating Budget of \$19,617,400 and Donations Program Budget of \$60,800 for FY 2013 as represented in Table 4, including the assumptions, and including expenditure of LEBSF revenues in excess of \$750,000. Staff further recommends that the Arizona State Parks Board approve these budgets as lump sum and that the Executive Director be authorized to implement the programs, including submittal to the Governor's Office and Legislature as required.
- 15 3. **Consider Policy on Travel Reimbursement for FY 2012 for the Arizona State Parks Board and all of its Advisory Committees** – Staff recommends that the Arizona State Parks Board consider whether travel will be reimbursed to the Arizona State Parks Board and all of its Advisory Committees in FY 2012.
- 16 4. **Consider Recommendations for Off-Highway Vehicle (OHV) Recreation Fund Allocation in FY 2012** – Staff recommends that the Arizona State Parks Board allocate up to \$50,000 from the Off-Highway Vehicle Recreation Fund to State Parks for a contract person to gather and edit OHV information for inclusion on the State Parks' website and disseminate important OHV information to the public and to use to purchase domain names and for other



costs associated with website enhancements, and authorize the Executive Director or designee to execute agreements.

Staff recommends that the Arizona State Parks Board allocate \$163,800 from the OHV Recreation Fund to the Bureau of Land Management (BLM) to fund administration and operation of the OHV Ambassador program for FY 2012, and authorize the Executive Director or designee to execute agreements.

Staff recommends that the Arizona State Parks Board allocate \$166,300 from the OHV Recreation Fund for grants, agreements and State Parks projects to expand the OHV Ambassador program, and authorize the Executive Director or designee to execute agreements.

Staff recommends that the Arizona State Parks Board allocate that remainder of the FY 2012 funds in the OHV Recreation Fund, as the funds become available, for high priority projects as defined in the 2010 State Trails Plan (referred to as the "Sticker Fund Project Selection Program"), authorize the Executive Director or designee to execute agreements.

- 19 5. **Consider Approval of FY 2012 State Historic Preservation Office (SHPO) Work Plan** – Staff recommends that the Arizona State Parks Board approve the State Historic Preservation Office (SHPO) FY 2012 Work Plan.
- 20 6. **Consider Approval of FY 2012 and FY 2013 Capital Improvement Plan** – Staff recommends that the Arizona State Parks Board approve the FY 2012 and FY 2013 Capital Improvement Plan.
- 21 7. **Consider Approval of Revised FY 2012 and FY 2013 Strategic Plan to the Governor's Office of Strategic Planning and Budgeting (OSPB)** – Staff recommends that the Arizona State Parks Board approve the two-year Strategic Plan for FY 2012 and FY 2013 and the Executive Director be authorized to carry out the programs as required.
8. **Discussion on Legislative Issues, Priorities and Potential Solutions for Upcoming Legislative Sessions** – The Arizona State Parks Board may vote to take a position or provide direction to staff concerning legislative issues, priorities or potential solutions for upcoming legislative sessions affecting Arizona State Parks.
- 23 9. **Consider Adopting the Amended Objectives of the Arizona State Parks Agency Strategic Plan** – Staff recommends that the Arizona State Parks Board adopt the amended Objectives of the Arizona State Parks Agency Strategic Plan as proposed.
- 24 10. **Consider Appointing Members to the Natural Areas Program Advisory Committee (NAPAC)** – NAPAC recommends that the Arizona State Parks Board re-appoint Thomas Skinner and Sheridan Stone and appoint David Weedman to the Natural Areas Program Advisory Committee (NAPAC) to fill the two expired positions and one of the two vacant positions; each to begin to serve immediately through December 31, 2014.
- 26 11. **Consider Appointing Members to the Historic Preservation Advisory Committee (HPAC)** – HPAC recommends that the Arizona State Parks Board waive the county residence distribution policy and re-appoint Victor Linoff from



Maricopa County and Tami Ryall from Maricopa County to the Historic Preservation Advisory Committee (HPAC) to fill two of the three expired positions; each to begin to serve immediately through December 31, 2014.

HPAC further recommends that the Arizona State Parks Board appoint Doug Thomsen from Yuma County to the Historic Preservation Advisory Committee (HPAC) to fill the third expired position and to begin to serve immediately through December 31, 2014.

- 28 12. **Consider Appointing Members to the Off-Highway Vehicle Advisory Group (OHVAG)** – OHVAG recommends that the Arizona State Parks Board appoint Bill Nash to the Off-Highway Vehicle Advisory Group (OHVAG) to fill one of the vacant organization affiliation positions to begin to serve immediately through December 31, 2014.

OHVAG recommends that the Arizona State Parks Board waive the two-term limit policy and re-appoint Rebecca Antle to the OHVAG to continue serving in an organization affiliation position through December 31, 2014.

OHVAG alternately recommends, in the event the Parks Board does not approve to waive the two-term limit policy, that the Arizona State Parks Board waive the county residence distribution policy and appoint Jack Hickman to the OHVAG to fill one of the vacant organization affiliation positions to begin to serve effective immediately through December 31, 2014.

OHVAG alternately recommends, in the event the Parks Board does not approve to waive the two-term limit policy or the county residence distribution policy, that the Arizona State Parks Board appoint Thomas McArthur to the OHVAG to fill one of the vacant organization affiliation positions to begin to serve effective immediately through December 31, 2014.

K. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

1. **Staff recommends that the next Arizona State Parks Board Meeting be on Wednesday, September 14, 2011.**
2. **Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.**

L. ADJOURNMENT

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

6/6/11 12:01 PM

Renée E. Bahl, Executive Director



NOTICE OF QUORUM OF THE ARIZONA STATE PARKS BOARD

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that a **quorum of the Board** may be attending events surrounding the 9th Annual Arizona Historic Preservation Conference on **Thursday, June 23, 2011**. No business will be conducted at these events.

AGENDA

June 23, 2011

11:00-11:30am – Lunch Deli Buffet will be served in the Canyon B Conference Room at the University Park Marriott Hotel – 880 E. Second Street, Tucson, AZ.

1:00pm – Beverage Cart will be served nearby Canyon B Conference Room at the University Park Marriott Hotel – 880 E. Second Street, Tucson, AZ.

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6/6/11 12:02 PM

Renée E. Bahl, Executive Director

Arizona State Parks Board Action Report

Agenda Item #: I-2



Title: State Parks Operations Status Update
Staff Lead: Jay Ream, Assistant Director
Date: June 23, 2011

Status to Date:

The Arizona State Parks Board worked hard to keep parks open by both leveraging existing public and private partnerships and building new relationships.

Arizona State Parks (ASP) reopened Lyman Lake State Park on June 17, 2011 to October 17, 2011 through an agreement with Apache County. On December 22, 2010 ASP submitted a letter to the Bureau of Land Management (BLM) requesting a review of issues regarding third-party operations at Lyman Lake State Park.

Picacho Peak State Park closed on May 16, 2011 and will reopen on September 15, 2011. Park will close for the summer due to extreme heat and reduced staffing.

Upcoming Activities:

- The Parks Board approved the release of a Request for Proposal (RFP) for the operation of the Lodge at Tonto Natural Bridge on January 12, 2011. The RFP is currently being drafted, but the RFP will not be released until the damage due to the winter storm has been repaired.
- Arizona State Parks continues to review the responses from the Request for Information (RFI) regarding the feasibility of third-party management in Arizona State Parks. Staff has met with each respondent for follow-up discussions.
- Staff is renewing partnership agreements (schedule attached).

Time Frame/Target Date for Completion:

- Fort Verde State Historic Park – ASP and the Town will amend and renew its agreement for FY 2012 in June 2011.
- Riordan Mansion – ASP and the Arizona Historical Society will amend the current agreement to meet needs of the park operations in July 2011.
- Tonto Natural Bridge State Park – ASP is meeting with partners to extend the agreement for the operations of the Park in August 2011.

Relevant Past Board Actions:

- RFP for Oracle State Park, June 16, 2010
- RFP for Lyman Lake State Park, September 15, 2010
- RFI for third-party management in Arizona State Parks, November 17, 2010
- RFP for the operation of the Tonto Lodge, January 12, 2011
- Parks Board has endorsed 19 partnership agreements for the operation of Arizona State Parks

Attachments:

State Parks Operations Status Update - Pages 7a-7b; Partnership Agreement Status - Page 7c

Title: Operations Status Update Attachment
 Date: June 22-23, 2011
 Agenda Item #: I-2

A. Parks open without Financial Partnerships FY 2012:

1. Alamo Lake SP	
2. Buckskin Mountain SP	
3. Catalina SP	
4. Cattail Cove SP	
5. Dead Horse SP	
6. Fool Hollow Lake Recreation Area	
7. Kartchner Caverns SP	
8. Lake Havasu SP	
9. Lost Dutchman SP	
10. Patagonia Lake SP	
11. Picacho Peak State Park*	(closed May 16-Sept. 15, 2011)
12. Slide Rock SP	

B. Parks Operated by Arizona State Parks staff through Partnership Support:

1. Fort Verde SHP	Town of Camp Verde \$10K Agreement extended to June 30, 2011 (3 months)
2. Homolovi SP	Hopi Tribe - \$175K agreement to February 28, 2012
3. Jerome SP	Yavapai County - \$30K agreement to August 31, 2011
4. Lyman Lake SP*	Apache County - \$22K Park open June 17 to October 17, 2011
5. Red Rock SP	Yavapai County/Benefactors of Red Rock agreement to June 30, 2012
6. Riordan Mansion SHP	Arizona Historical Society - \$78K agreement to March 31, 2013
7. Roper Lake SP	Graham County – agreement to June 29, 2012
8. Tonto Natural Bridge SP	Star Valley - \$5K, Friends of Tonto Natural Bridge - \$10K, Town of Payson - \$15K agreement to September 27, 2011

*PARKS WITH SEASONAL OPERATING SCHEDULES

C. Parks Operated by Partners with no State Parks Staff:

1. Boyce Thompson Arboretum SP	University of Arizona & Boyce Thompson Foundation
2. McFarland SHP	Town of Florence
3. Tombstone SHP	City of Tombstone
4. Tubac Presidio SHP	Santa Cruz County & Tubac Historical Society
5. Yuma Territorial Prison SHP	City of Yuma & Yuma Crossing Heritage Area
6. Yuma Quartermaster Depot SHP	City of Yuma & Yuma Crossing Heritage Area

D. Parks that are Closed to the Public:

1. Oracle SP	Park Closed on December 22, 2010. An RFP for 3 rd party operations closed on October 6, 2010, no bids submitted. Re-evaluating options. Public access limited to special events.
2. San Rafael Natural Area	Park Closed. Grazing Special Use permit implemented. No public access.

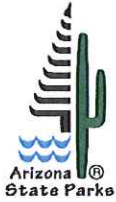
Title: Partnership Agreement Status Attachment
Date: June 23, 2011
Agenda Item #: I-2

Park	IGA No.	Partner	Date Ending	Renewal Term
Ft. Verde	10-032	Camp Verde	6/30/2011	1 Year
Jerome	11-023	Yavapai Co.	8/31/2011	1 Year (2)
Tonto Nat. Bridge	10-042A1	Payson	9/27/2011	1 Year (2)
Tonto – Star Valley	11-028	Star Valley	9/27/2011	Available, no set term
Tonto – Friends	11-031	Friends of	9/26/2011	1 Year (2)
Homolovi	11-036	Hopi Tribe	10/19/2011	1 Year (2)
Homolovi	11-009	Winslow	10/31/2011	1 Year (2)

Current Agreements:

Tubac Presidio	10-037	Santa Cruz Co.	3/31/2012	1 Year (1)
Red Rock	10-045	Yavapai Co.	6/30/2012	1 Year (2)
Red Rock Gift Shop	11-010	Benefactors	6/30/2012	1 Year (2)
Red Rock-Connections	11-041	Benefactors	6/30/2012	1 year
Yuma QMD	10-006/11-062	Yuma	6/30/2012	3 Year (2)
Lyman Lake	10-038A1	Apache Co.	12/31/2012	Available, no set term
Riordan Mansion	10-039	AHS	3/31/2013	2 Year (2)
Tombstone	10-035	Tombstone	3/31/2013	2 Year (2)
Yuma Terr. Prison	10-031	Yuma	3/31/2013	3 Year (2)
McFarland	11-027	Florence	6/30/2013	3 Year (2)

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Title: Consider Approval of the Arizona State Parks FY 2012 and FY 2013 Operating Budgets and Donations Program Budgets
Staff Lead: Kent Ennis, Assistant Director
Date: June 23, 2011

Recommended Motion: FY 2012 Operating Budget and Assumptions

I move that the Arizona State Parks Board approve the amended Arizona State Parks Operating Budget of \$19,489,900 and Donations Program Budget of \$71,600 for FY 2012 as represented in Table 3, including the assumptions below, and including full expenditure of all cash and receipts to the Law Enforcement Boating Safety Fund (LEBSF).

Recommended Motion: FY 2013 Operating Budget Request and Assumptions

I move that the Arizona State Parks Board approve the submission of the requested Arizona State Parks Operating Budget of \$19,617,400 and Donations Program Budget of \$60,800 for FY 2013 as represented in Table 4, including the assumptions listed below, and including expenditure of LEBSF revenues in excess of \$750,000. I further move that the Arizona State Parks Board approve these budgets as lump sum and that the Executive Director be authorized to implement the programs, including submittal to the Governor's Office and Legislature as required.

Status to Date:

Operating Funds are the main focus of the agency budgeting process. The operating budget includes funding for both permanent and seasonal full-time equivalent (FTE) positions, employee benefits, rent/leases, risk management and operating needs and other necessary expenditures to operate and support the agency.

General Assumptions

The goal of the staff recommendation is to keep agency operations flat for FY 2012 and FY 2013. The FY 2012 and FY 2013 agency operating budgets recommended by staff are driven by a number of general considerations. If these assumptions change, then Staff will come back to the Board as needed to discuss funding options. These assumptions include:

- 1) The Board will continue to emphasize keeping as many parks open as possible.
- 2) The 2011 First Regular Session fund sweeps of \$2,514,400 must be applied to operating funds in FY 2012, which are shown in Table 1.
- 3) There will be no additional legislated sweeps of any State Parks funds in FY 2012 or FY 2013.
- 4) FY 2012 and FY 2013 budgets are limited by the levels of projected revenues available for operations in each year, including statutory restrictions.
- 5) The Board has one-time legislated authority to use the Law Enforcement Boating Safety Fund (LEBSF) for agency operations in FY 2012, including all receipts and cash balance forward above \$750,000 reserved for pass through grants to three counties. The FY 2012 agency operating budget

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explicitly includes the expenditure of all cash in that fund by the end of FY 2012. There is no legislated authority to fund agency operations from LEBSF during FY 2013. However, staff recommends seeking session law that will allow full appropriation of LEBSF revenues to State Parks for FY 2013, with \$750,000 reserved for pass through grants to three counties, and full use of all remaining revenues for agency operations.

- 6) Continued monetary and in-kind local partner contributions toward specific park operations will support the agency's effort to keep those parks open.
- 7) Ensuring that operating funds are set aside for on-going repair, replacement and maintenance within the parks. FY 2012 will be the first year after the permanent loss of the Arizona State Parks Heritage Fund, which provided the majority of the agency's capital and facilities maintenance funding.
- 8) FY 2012 and FY 2013 will start with operating cash balances that are at historic low levels for the agency.
- 9) On June 9, 2011, JLBC reviews the agency's request to transfer cash of \$1.49 million from the Enhancement Fund to the State Lake Improvement Fund (SLIF), to address cash flow issues in the SLIF that resulted from the \$1.49 million 2011 1st Regular Session sweep to the fund. A review of the request by JLBC will be required to secure permission from the State Comptroller to process the cash transfer.

Board Budget Policy Considerations

- State Lake Improvement Fund (SLIF) revenues are currently forecasted to be \$4.9 million in FY 2012 and FY 2013. The FY 2012 and FY 2013 budgets approved by the Board in June 2010 showed planned SLIF spending at \$5.25 million in those years for agency operations. Staff is currently recommending spending \$6.0 million from SLIF in FY 2012 and \$4.22 million in FY 2013. The higher SLIF operating budget of \$6.0 million in FY 2012 is intended to offset a portion of the reduction to anticipated Law Enforcement Boating Safety Fund (LEBSF) revenues available for operations in FY 2012, the reduction in Land Conservation Fund interest revenues, and the loss of capital repair, maintenance and operating funds from Heritage Funds due to that fund's elimination. It also provides more flexible funding for general agency operations. The lowered SLIF operating budget of \$4.22 million in FY 2013 reflects staff's recommendation to seek JCCR favorable review to use \$1.12 million of SLIF for capital improvements at the agency's boating parks. This option is dependent upon enactment of session law that appropriates the Law Enforcement Boating Safety Fund (LEBSF) to State Parks for agency operations, and the full appropriation of the Enhancement Fund. One risk to this strategy is that FY 2012 and FY 2013 SLIF ending balances will be lower than otherwise and will not sustain any potential additional fund sweeps.
- Law Enforcement Boating Safety Fund (LEBSF) budget for FY 2012 assumes that all revenues and cash balance, in excess of \$750,000 for grants, will be expended for agency operations. The LEBSF budget for FY 2013 reflects staff's

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recommendation to seek the enactment of session law that appropriates the Law Enforcement Boating Safety Fund (LEBSF) to State Parks in FY 2013 for agency operations and \$750,000 of grants. Staff would pursue conversation with the Arizona Game and Fish Department to determine if other funding would be available for pass through to the County Sheriff Departments to offset the portion of LEBSF that would be used for State Parks operations in FY 2013.

- Enhancement Fund (EF) budget for FY 2012 assumes full use of the currently appropriated \$9,095,200 expenditure authority. Both FY 2012 and FY 2013 revenues from the EF are estimated to be \$10 million, the same as estimated FY 2011 parks revenues. Staff recommends, through the agency's budget submission request to the Governor's Budget Office and the Joint Legislative Budget Committee (JLBC), to increase the FY 2013 Enhancement Fund budget to \$10 million to partially offset other revenue losses for agency operations, and also to align expenditures from that fund with the level of anticipated Enhancement Fund visitor revenues. If the Legislature does not enact this appropriation increase, Enhancement Fund revenues in excess of the appropriated budget limit will continue to be unavailable to fund park operations and the agency's overall operating budget will likely be lower in FY 2013 than in FY 2012.
- Land Conservation Fund Interest (LCF Interest) - The FY 2012 Operating Budget recommendation does not include expenditures from this fund. Staff recommends reserving the current cash balance and FY 2012 revenues for operations in FY 2013 and future, to offset anticipated loss of other revenues. The cash balance in the LCF Interest account is estimated to reach \$1.17 million at the beginning of FY 2013, and \$850,500 of that balance is budgeted in FY 2013 for the continued support of the Growing Smarter Program and some contribution toward agency operating expenditures. This is a low risk policy because the LCF interest has been legislated for park and program operations.
- As in FY 2011, \$1 million will be allocated within the agency Operating Budget for park repair and replacement needs across the Arizona State Parks system in each FY 2012 and FY 2013. The risk is that this amount will be insufficient to meet any large replacement or capital requirements.
- Reservation Surcharge Fund (RSF) revenues are currently forecasted to be \$500,000 in FY 2012 and FY 2013, a \$160,000 increase over FY 2011 original estimates due to the estimated new revenues from the online tour and camping reservation system. The additional revenues will be used to fund a portion of the cost of continued reservation system development and implementation, and also to fund one additional full-time employee (FTE) for management of system inventories and one seasonal FTE to address peak visitor demand within the park system. This is a low risk policy, although the amount of first year revenues from the new online reservation system is currently only an estimate. Although the initial appropriation for the RSF in the General Appropriations Act is only \$206,400, a footnote to that Act allows expenditure of all receipts to the fund, with notification to the Joint Legislative Budget Committee regarding the agency's intended use of the additional funds.

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- Arizona State Parks will continue to implement and expand the online reservation system in FY 2012 and FY 2013 at an annual estimated cost of \$225,000, funded through the Kartchner Caverns line item appropriation and the State Lake Improvement Fund.
- The agency will continue to gradually shift from permanent staffing to more seasonal employees to reduce payroll costs.
- Changes to policies relating to the Off-Highway Vehicle Recreation Program are addressed in Item J-4 of the June 23, 2011 Board package. These recommendations prioritize spending of OHV funds for FY 2012.
- In order to increase awareness and market share of Arizona State Parks relative to other recreational choices in Arizona, Staff recommends doubling the Marketing and Printing budget from \$200,000 to \$400,000, which will include contract services, but will not include additional staffing.
- Staff recommends a FY 2012 Donations Program Budget of \$71,600 from the Park and Program Donation accounts. This budget level includes expenditure of the estimated \$50,000 of new revenue and approximately 50% of the balance forward in those accounts. The staff recommendation does not currently include expenditures from the Asta Forrest bequest account, which has a balance of \$143,000 and is subject to Board approval for its use. Staff will bring recommendations to the Board in September 2011 for specific scope items to consider for this bequest account.
- In better fiscal times, Arizona State Parks (ASP) reimbursed the volunteer Parks Board members and all of its Advisory Committees for travel expenses due to work associated on those Boards, Committees and Groups. Currently, due to ASP's budget situation, travel has not been reimbursed to Parks Board members or its Advisory Committees. This was decided through Parks Board consensus. The Board will be asked to decide if the Board and its Advisory Committees will be reimbursed for travel in FY 2012 on Item J-3 of the June 23, 2011 Board package. Funding would come from the existing FY 2012 and FY 2013 budgets as presented, and would not increase the overall budgets.

Specific Budget Assumptions for FY 2012

The FY 2012 General Appropriations Act was passed by the Legislature in the 2011 1st Regular Session. In addition to those budgeted appropriation limits, the following are some of the major assumptions used in the preparation of the agency's FY 2012 financial plan.

- Full usage of Law Enforcement Boating Safety Fund (LEBSF) in FY 2012, excluding the legislated pass through grants of \$750,000 to Mohave, La Paz and Yuma counties. The FY 2012 LEBSF budget of \$1.13 M for agency operations is an estimate only, but explicitly includes the expenditure of all operating cash in the fund by to the end of FY 2012.
- The overall Enhancement Fund forecast for FY 2012 is \$10 million.
- Interest earnings in the Land Conservation Fund (LCF) will decline by half in FY 2012 and also FY 2013 due to anticipated grant expenditures of half of the remaining LCF in each of those years.

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- Contingency capital projects for major structure or infrastructure replacement across the Arizona State Parks system in FY 2012 and FY 2013 are not currently addressed within the FY 2012 and FY 2013 agency budgets.

Specific FY 2013 Budget Proposal Recommendation

The FY 2013 budget request will be presented to the Governor's Office of Strategic Planning and Budgeting and the Joint Legislative Budget Committee in October 2011, and deliberated in the next year's Legislative Session. After final passage, the details of the budget signed by the Governor, and the agency's financial assumptions and recommendations for FY 2013, will be presented to the Parks Board in June 2012. At this time, key assumptions for that budget include the following:

- Staff will request a \$10 million Enhancement Fund expenditure appropriation to the Office of Strategic Planning and Budgeting (OSPB) and the Joint Legislative Budget Committee (JLBC).
- Budget forecasts assume continuation of LEBSF for agency operations in FY 2013, but this was Session Law pertaining to FY 2012 only. Staff recommends requesting this continuation for the agency budget submittals to OSPB and JLBC.
- Staff will request that OSPB recommend to the Legislature to merge the Lump Sum Operating and Kartchner Caverns line items within the annual General Appropriations Act. This will provide the agency with flexibility to allocate the Enhancement Fund and Reservation Surcharge appropriations more effectively across the entire park system, and avoid the necessity of allocating more funds to Kartchner Caverns than are needed for the operation of that park.
- Staff will also request that OSPB recommend to the Legislature to remove the \$75,000 ending cash balance cap from the Reservation Surcharge Fund statute, A.R.S. 41-511.24. Staff will also request that the FY 2013 appropriation from the Reservation Surcharge Fund be increased to reflect the estimated FY 2013 revenues of \$500,000. This will provide the agency with flexibility to allocate the Reservation Surcharge appropriation more effectively throughout each quarter of the fiscal year.
- There will be \$1 million set aside within the agency Operating Budget for on-going repair, replacement and maintenance needs across the Arizona State Parks system in FY 2013.
- Completion of the next Watercraft Survey, which repeats every 3 years and determines the share of boating related gasoline taxes that fund the State Lake Improvement Fund, is scheduled for the first half of FY 2013. The new estimated percentage is expected to take effect in January 2013, but the current forecast does not predict a change to the agency's SLIF revenues.
- Staff recommends seeking JCCR favorable review for capital improvements of \$1.12 million to the agency's boating parks from the State Lake Improvement Fund from FY 2013 SLIF revenues. The Parks Board would recommend a project(s) after the FY 2013 budget is enacted.

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Budget Tables for FY 2011, FY 2012 and FY 2013

Table 1 shows legislated fund transfers (sweeps) from State Parks appropriated and non-appropriated funds enacted for the five-year period of FY 2008 through FY 2012.

Table 2 shows the agency's estimated revenues, spending and cash balances for FY 2011. Final operating expenditures for FY 2011 may be less than the current Table 2 estimates, due to cost savings realized by transitioning to fewer permanent staff and more seasonal staff, and FY 2011 ending cash balances may be higher as a result. This will result in higher FY 2012 and FY 2013 cash balances. As approved by the Board at its June 16, 2010 Budget meeting, approximately \$3.6 million of FY 2011 park system expenditures were sourced from LEBSF, which the Legislature allowed State Parks to use for operations that year. This diversion was intended to increase the balance forward into FY 2012 in the Enhancement Fund. However, an additional \$2.09M sweep to the Enhancement Fund was legislated for FY 2012. In addition, the 2011 First Regular Session imposed an additional \$1.491 million sweep to the SLIF, approximately 50% of the estimated ending FY 2011 cash balance, which prompted Board action to request the transfer of this amount from the Enhancement Fund to SLIF in order to maximize the flexibility of available cash in the SLIF during FY 2012. This transfer or "backfill" will be reviewed by the JLBC on June 9, 2011. Total expenditures in FY 2011 are currently expected to be \$19.057 million compared to the revised (March 17, 2011) operating budget of \$19.063 million.

Tables 3 and 4 show Staff recommendations to the Board for estimated revenues and expenditures by fund for FY 2012 and FY 2013. The recommended FY 2012 and FY 2013 operating budgets of \$19.5 million and \$19.6 million per year, respectively, are slightly higher than the FY 2011 budget largely because of higher planned spending in both years from the SLIF.

Tables 5 and 6 show the agency's operating budgets for a five-year period, including the FY 2012 and FY 2013 recommendations, by category of expense (Table 5) and by funding source (Table 6).

Table 7 shows park visitor attendance during FY 2010, and the estimated economic impacts of those visitors as reported in the 2007 NAU Economic Study.

Time Frame:

Staff will begin implementation of the FY 2012 budget on July 1, 2011. The FY 2013 budget will be submitted to the Governor's OSPB by the due date.

Staff and Financial Resources:

No additional staff resources will be required to implement these recommended budgets.

Relation to Strategic Plan:

Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Arizona State Parks Board Action Report
Agenda Item #: J-1 & J-2

Relevant Past Board Actions:

The Board passed FY 2011, FY 2012 and FY 2013 Operating Budgets on June 16, 2010. The FY 2011 budget was revised and approved by the Board on March 17, 2011.

Attachments:

Arizona State Parks – FY 2008 – FY 2012 Legislated Sweeps – Table 1

Arizona State Parks – FY 2011 Estimated Budget –Table 2

Arizona State Parks – FY 2012 Budget Recommendation – Table 3

Arizona State Parks – FY 2013 Budget Recommendation – Table 4

Arizona State Parks - FY 2009 – FY 2013 Budgets by Expense Category – Table 5

Arizona State Parks – FY 2009 – FY 2013 Budgets by Funding Source – Table 6

Arizona State Parks – FY 2010 Attendance and 2007 Park Economic Impacts – Table 7

Arizona State Parks FY 2008 - FY 2012 Legislative Sweeps and Reductions (Transfers to State General Fund)						
<u>Fund</u>	<u>Total</u> <u>Transfers to</u> <u>State Gen.</u> <u>Fund</u> <u>FY 2008</u>	<u>Total</u> <u>Transfers to</u> <u>State Gen.</u> <u>Fund</u> <u>FY 2009</u>	<u>Total</u> <u>Transfers to</u> <u>State Gen.</u> <u>Fund</u> <u>FY 2010</u>	<u>Total</u> <u>Transfers to</u> <u>State Gen.</u> <u>Fund</u> <u>FY 2011</u>	<u>Total</u> <u>Transfers to</u> <u>State Gen.</u> <u>Fund</u> <u>FY 2012</u>	<u>Total FY 2008</u> <u>- FY 2012</u>
General Fund		\$5,112,200				\$5,112,200
Reservation Fund		\$48,900	\$96,900		\$103,100	\$350,600
State Lake Improvement Fund	\$4,127,000	\$16,820,300	\$4,967,300	\$2,462,100	\$32,100	\$24,239,400
Law Enforcement Boating Safety		\$500,000	\$5,200		\$22,900	\$505,200
Enhancement Fund		\$5,391,800	\$5,487,100	\$2,106,000	\$2,145,000	\$15,058,900
Off-Highway Vehicle Fund	\$1,518,600	\$1,692,900	\$584,700	\$880,200	\$140,100	\$3,288,900
* Heritage Fund		\$4,978,100	\$11,390,550	\$10,000,000		\$26,368,650
Partnerships Fund		\$5,900	\$252,200	\$70,300	\$200	\$328,200
Donations Fund		\$8,300	\$233,600	\$19,700		\$261,600
Publications Fund		\$11,200	\$203,200	\$68,600	\$69,100	\$349,800
Totals	\$5,645,600	\$34,569,600	\$23,220,750	\$15,710,000	\$2,514,400	\$81,660,350
* Heritage Fund transfers include \$3 million to the State Forester in each FY 2009 and FY 2010, and \$465,000 to the State Land Department in FY 2010.						

Table 1

Arizona State Parks - FY 2011 Budget

Fund Source	FY 2011 Adjusted Beginning Cash Balance	FY 2011 Estimated Revenue	FY 2011 Legislated Sweeps	FY 2011 Backfill Cash Transfers	FY 2011 Approved Budget 3-17-11	FY 2011 Estimated Ending Cash Balance
Agency Operating Funds:	11		14		15	
Agency-Wide Operating Funds:						
Enhancement Fund - Lump Sum and Kartchner Line	\$5,333,132	\$10,000,000	(\$2,106,000)	(\$1,491,100)	(\$5,790,200)	\$5,945,832
Heritage Fund - Interest	136,466	26,336	0	0	(162,802)	0
Land Conservation Fund - Interest	515,319	1,012,251	0	0	(955,000)	572,570
Law Enforcement and Boating Safety Fund	2,278,117	1,370,000	0	0	(3,613,600)	34,517
Off-Highway Vehicle Fund - Agency Operations	0	692,100	(11,400)	0	(680,700)	0
Reservation Surcharge Fund	75,000	392,287	(103,100)	0	(289,187)	75,000
State Lake Improvement Fund	4,260,945	4,992,306	(2,462,100)	1,491,100	(5,250,000)	3,032,251
Subtotal Agency-Wide Operating Funds	\$12,598,979	\$18,485,280	(\$4,682,600)	\$0	(\$16,741,489)	\$9,660,170
Special Program Operating Funds:						
Donations Fund - Interest	\$175,791	\$3,430	(\$19,700)	\$0	(\$90,000)	\$89,521
Federal Funds - Agency Operations	901,332	866,901	0	0	(1,000,000)	768,233
Off-Highway Vehicle Fund - Program Operations	0	300,000	(57,200)	0	(242,800)	0
Partnerships Fund - Agency Operations	211,575	610,938	(70,300)	0	(637,900)	114,313
Publications & Souvenirs Fund	138,873	351,019	(68,600)	0	(319,800)	101,492
Subtotal Special Program Operating Funds	\$1,427,571	\$2,132,288	(\$215,800)	\$0	(\$2,290,500)	\$1,053,559
Total Agency Operating Funds	\$14,026,550	\$20,617,568	(\$4,898,400)	\$0	(\$19,031,989)	\$10,713,729
Donations Program Funds:						
Donations - Asta Forrest Bequest Account	\$143,052	\$0	\$0	\$0	\$0	\$143,052
Donations - Park & Program Accounts	211,730	91,319	0	0	(260,000)	43,049
Total Donations Program Funds	\$354,782	\$91,319	\$0	\$0	(\$260,000)	\$186,101
Project and Grant Funds:						
Federal Funds - Projects and Pass-Through Grants	\$50,365	\$4,321,577	\$0	\$0	(\$4,371,942)	\$0
State Lake Improvement Fund - Capital Projects	694,693	0	0	0	(694,693)	0
Law Enforcement Boating Safety Fund - Grants & Aid	0	500,000	0	0	(500,000)	0
Off-Highway Vehicle Fund - Grants & Aid	2,012,531	1,513,376	(811,600)	0	(768,500)	1,945,807
Heritage Fund - Capital Projects	5,501,455	6	0	0	(5,501,461)	0
Partnerships Fund - Projects & Grants to State Parks	67,808	27,951	0	0	(95,759)	0
Total Project and Grant Funds	\$8,326,852	\$6,362,910	(\$811,600)	\$0	(\$11,932,355)	\$1,945,807
Subtotal Non-Voter Protected Funds	\$22,708,184	\$27,071,797	(\$5,710,000)	\$0	(\$31,224,344)	\$12,845,637
Land Conservation Fund - Grants & Aid	\$104,901,934	\$20,000,000	\$0	\$0	(\$43,982,616)	\$80,919,318
Total All Agency Funds	\$127,610,118	\$47,071,797	(\$5,710,000)	\$0	(\$75,206,960)	\$93,764,955

- 11 Beginning cash balances are adjusted to reflect transactions that have occurred during FY 2011 that apply to prior fiscal year obligations or activity.
- 12 Federal operating funds include \$103,500 from Recreational Trails Program (RTP) Administration, and \$896,500 from the Historic Preservation Fund (HPF).
- 13 Federal project and grant funds include \$127 K for Historic Preservation, \$2.86 M for Recreational Trails, and \$1.26 M for Land and Water Grants.
- 14 FY 2011 Legislated Sweeps include \$30K of final Salary/Furlough reductions published May 24, 2011 in the FY 2012 Appropriations Report.
- 15 The FY 2011 operating budget reflects the final furlough sweeps and the current Reservation Surcharge Fund and Heritage Interest revenue estimates.
- The total FY 2011 operating budget approved by the ASP Board on 3-17-11 was \$19,063,300.

Arizona State Parks - RECOMMENDED FY 2012 BUDGET

Fund Source		<u>FY 2012</u> <u>Adjusted</u> <u>Beginning</u> Cash Balance	<u>FY 2012</u> <u>Estimated</u> Revenue	<u>FY 2012</u> <u>Legislated</u> Sweeps	<u>FY 2012</u> <u>Backfill</u> Cash Transfers	<u>RECOMMENDED</u> <u>FY 2012 Budget</u>	<u>FY 2012</u> <u>Estimated</u> Ending Cash Balance
Agency Operating Funds:				13		14	
Agency-Wide Operating Funds:							
Enhancement Fund - Lump Sum and Kartchner Line		\$5,945,800	\$10,000,000	(\$2,145,000)	\$0	(\$9,095,200)	\$4,705,600
Heritage Fund - Interest		0	0	0	0	0	0
Land Conservation Fund - Interest		572,600	600,000	0	0	0	1,172,600
Law Enforcement and Boating Safety Fund		34,500	1,120,000	(22,900)	0	(1,131,600)	0
Off-Highway Vehicle Fund - Agency Operations		0	692,100	(11,400)	0	(680,700)	0
Reservation Surcharge Fund		75,000	500,000	(105,000)	0	(397,600)	72,400
State Lake Improvement Fund		3,032,300	4,900,000	(32,100)	0	(6,000,000)	1,900,200
Subtotal Agency-Wide Operating Funds		\$9,660,200	\$17,812,100	(\$2,316,400)	\$0	(\$17,305,100)	\$7,850,800
Special Program Operating Funds:							
Donations Fund - Interest	11	\$69,500	\$1,900	\$0	\$0	(\$25,000)	\$46,400
Federal Funds - Agency Operations		768,200	866,400	0	0	(1,000,000)	634,600
Off-Highway Vehicle Fund - Program Operations		0	300,000	(62,400)	0	(237,600)	0
Partnerships Fund - Agency Operations		114,300	602,400	(200)	0	(602,400)	114,100
Publications & Souvenirs Fund		101,500	350,000	(69,100)	0	(319,800)	62,600
Subtotal Special Program Operating Funds		\$1,053,500	\$2,120,700	(\$131,700)	\$0	(\$2,184,800)	\$857,700
Total Agency Operating Funds		\$10,713,700	\$19,932,800	(\$2,448,100)	\$0	(\$19,489,900)	\$8,708,500
Donations Program Funds:							
Donations - Asta Forrest Bequest Account		\$143,000	\$0	\$0	\$0	\$0	\$143,000
Donations - Park & Program Accounts		43,100	50,000	0	0	(71,600)	21,500
Total Donations Program Funds		\$186,100	\$50,000	\$0	\$0	(\$71,600)	\$164,500
Project and Grant Funds:							
Federal Funds - Projects and Pass-Through Grants	12	\$0	\$3,039,200	\$0	\$0	(\$3,039,200)	\$0
State Lake Improvement Fund - Capital Projects		0	0	0	0	0	0
Law Enforcement Boating Safety Fund - Grants & Aid		0	750,000	0	0	(750,000)	0
Off-Highway Vehicle Fund - Grants & Aid	15	1,945,800	1,507,900	(66,300)	0	(2,158,600)	1,228,800
Heritage Fund - Capital Projects		0	0	0	0	0	0
Partnerships Fund - Projects & Grants to State Parks		0	0	0	0	0	0
Total Project and Grant Funds		\$1,945,800	\$5,297,100	(\$66,300)	\$0	(\$5,947,800)	\$1,228,800
Subtotal Non-Voter Protected Funds		\$12,845,600	\$25,279,900	(\$2,514,400)	\$0	(\$25,509,300)	\$10,101,800
Land Conservation Fund - Grants & Aid		\$80,919,300	\$0	\$0	\$0	(\$40,000,000)	\$40,919,300
Total All Agency Funds		\$93,764,900	\$25,279,900	(\$2,514,400)	\$0	(\$65,509,300)	\$51,021,100

¹ Federal operating funds include \$103,500 from Recreational Trails Program (RTP) Administration, and \$896,500 from the Historic Preservation Fund (HPF).

² Federal project and grant funds include \$85 K for Historic Preservation, \$2,225 M for Recreational Trails, and \$729 K for Land and Water Grants.

³ FY 2012 Legislated Sweeps include final Salary reductions published May 24, 2011 in the FY 2012 Appropriations Report.

Final Salary Reductions include \$30K for additional Furloughs, \$43K for Delayed Benefits, and \$48K for Retirement Savings

The sweep amount for Health Savings Account has not yet been published by the Arizona Department of Administration as of May 24, 2011.

⁴ FY 2012 includes an additional 27th pay period with an estimated cost of \$461K agency-wide.

⁵ Off Highway Vehicle (OHV) Grants & Aid expenditures reflect staff recommendation to the State Parks Board in Agenda Item J-5.

Arizona State Parks - RECOMMENDED FY 2013 BUDGET

Fund Source		FY 2013 Adjusted Beginning Cash Balance	FY 2013 Estimated Revenue	FY 2013 Legislated Sweeps	RECOMMENDED FY 2013 Budget	FY 2013 Estimated Ending Cash Balance
Agency Operating Funds:						
Agency-Wide Operating Funds:						
Enhancement Fund - Lump Sum and Karchner Line		\$4,705,600	\$10,000,000	\$0	(\$10,000,000)	\$4,705,600
Heritage Fund - Interest		0	0	0	0	0
Land Conservation Fund - Interest	13	1,172,600	300,000	0	(850,500)	622,100
Law Enforcement and Boating Safety Fund	15	0	1,120,000	0	(1,120,000)	0
Off-Highway Vehicle Fund - Agency Operations		0	692,100	0	(692,100)	0
Reservation Surcharge Fund		72,400	500,000	0	(500,000)	72,400
State Lake Improvement Fund	16	1,900,200	3,780,000	0	(4,222,600)	1,457,600
Subtotal Agency-Wide Operating Funds		\$7,850,800	\$16,392,100	\$0	(\$17,385,200)	\$6,857,700
Special Program Operating Funds:						
Donations Fund - Interest		\$46,400	\$1,100	\$0	(\$10,000)	\$37,500
Federal Funds - Agency Operations	11	634,600	866,400	0	(1,000,000)	501,000
Off-Highway Vehicle Fund - Program Operations		0	300,000	0	(300,000)	0
Partnerships Fund - Agency Operations		114,100	602,400	0	(602,400)	114,100
Publications & Souvenirs Fund		62,600	350,000	0	(319,800)	92,800
Subtotal Special Program Operating Funds		\$857,700	\$2,119,900	\$0	(\$2,232,200)	\$745,400
Total Agency Operating Funds		\$8,708,500	\$18,512,000	\$0	(\$19,617,400)	\$7,603,100
Donations Program Funds:						
Donations - Asta Forrest Bequest Account		\$143,000	\$0	\$0	\$0	\$143,000
Donations - Park & Program Accounts		21,500	50,000	0	(60,800)	10,700
Total Donations Program Funds		\$164,500	\$50,000	\$0	(\$60,800)	\$153,700
Project and Grant Funds:						
Federal Funds - Projects and Pass-Through Grants	12	\$0	\$3,039,200	\$0	(\$3,039,200)	\$0
State Lake Improvement Fund - Capital Projects	16	0	1,120,000	0	(1,120,000)	0
Law Enforcement Boating Safety Fund - Grants & Aid	15	0	750,000	0	(750,000)	0
Off-Highway Vehicle Fund - Grants & Aid	14	1,228,800	1,507,900	0	(2,189,400)	547,300
Heritage Fund - Capital Projects		0	0	0	0	0
Partnerships Fund - Projects & Grants to State Parks		0	0	0	0	0
Total Project and Grant Funds		\$1,228,800	\$6,417,100	\$0	(\$7,098,600)	\$547,300
Subtotal Non-Voter Protected Funds		\$10,101,800	\$24,979,100	\$0	(\$26,776,800)	\$8,304,100
Land Conservation Fund - Grants & Aid		\$40,919,300	\$0	\$0	(\$20,000,000)	\$20,919,300
Total All Agency Funds		\$51,021,100	\$24,979,100	\$0	(\$46,776,800)	\$29,223,400

- 11 Federal operating funds include \$103,500 from Recreational Trails Program (RTP) Administration, and \$896,500 from the Historic Preservation Fund (HPF).
- 12 Federal project and grant funds include \$85 K for Historic Preservation, \$2,225 M for Recreational Trails, and \$729 K for Land and Water Grants.
- 13 Land Conservation Fund (LCF) Interest budget includes \$500K for LCF Program Administration, and \$350,500 for agency operations.
- 14 Off Highway Vehicle (OHV) Grants & Aid expenditures reflect 80% of funds available for award by the State Parks Board.
- 15 Staff recommends requesting session law for use of FY 2013 LEBSF revenues for agency operations, in excess of the \$750,000 for pass-through grants.
- 16 Staff recommends seeking favorable JCCR review for use of \$1.12 million of FY 2013 SLIF revenues for capital improvements at agency boating parks.

Arizona State Parks

FY 2009 - FY 2013 Agency Operating Budgets and Recommendations by Category of Expense

<u>Category of Expense</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>RECOMMENDATION RECOMMENDATION</u>	
	<u>Original Budget Before Sweeps</u>	<u>Per 4-21-10 Board Action</u>	<u>Per 3-17-11 Board Action</u>	<u>FY 2012</u>	<u>FY 2013</u>
Personal Services	\$13,998,500	\$10,096,600	\$8,695,500	\$8,623,900	\$8,304,500
Employee Related Expenditures (ERE)	5,856,000	4,399,800	3,839,400	3,849,200	3,706,600
Subtotal Personal Services and ERE	\$19,854,500	\$14,496,400	\$12,534,900	\$12,473,100	\$12,011,100
Professional and Outside Services	\$241,200	\$221,700	\$273,500	\$357,200	\$357,200
In-State Travel	447,700	124,100	131,600	139,400	139,400
Out-of-State Travel	5,000	100	5,000	5,000	5,000
Other Operating Expenditures	5,656,300	5,501,900	5,759,600	6,206,300	6,754,700
Non-Capital Equipment	35,000	90,300	58,700	100,000	100,000
Capital Equipment	50,000	32,300	300,000	208,900	250,000
Subtotal All Other Operating	\$6,435,200	\$5,970,400	\$6,528,400	\$7,016,800	\$7,606,300
Total Annual Agency Operating Budget	\$26,289,700	\$20,466,800	\$19,063,300	\$19,489,900	\$19,617,400

Arizona State Parks
FY 2009 - FY 2013 Agency Operating Budgets and Recommendations by Funding Source

<u>Fund Source</u>	<u>FY 2009 Original</u>	<u>FY 2010 Per 4-21-10</u>	<u>FY 2011 Per 3-17-11</u>	<u>RECOMMENDATION FY 2012 Operating Budget</u>	<u>RECOMMENDATION FY 2013 Operating Budget</u>
General Fund	8,338,200	0	0	0	0
Reservation Surcharge Fund	\$548,000	\$307,400	\$237,600	\$397,600	\$500,000
Enhancement Fund	7,344,000	7,762,200	5,789,100	9,095,200	10,000,000
Law Enforcement Boating Safety Fund	0	0	3,538,100	1,131,600	1,120,000
Federal Historic Preservation Fund	940,000	832,800	896,500	896,500	896,500
Federal Recreational Trails Fund	125,000	97,000	103,500	103,500	103,500
State Lake Improvement	3,150,000	5,294,200	5,250,000	6,000,000	4,222,600
Off-Highway Vehicle - Program Admin.	360,000	261,500	244,700	237,600	300,000
Off-Highway Vehicle - Agency Operating	692,100	692,100	680,700	680,700	692,100
AHF - Interest	2,000,000	1,270,000	160,000	0	0
AHF - Acquisition and Development	0	187,400	0	0	0
AHF - Environmental Education	615,000	907,400	0	0	0
AHF - Natural Areas Oper. & Mgmt.	555,000	345,900	0	0	0
AHF - Trails	0	100,000	0	0	0
AHF - Historic Preservation	0	69,000	0	0	0
Land Conservation - Program Admin.	500,000	500,000	455,000	0	300,000
Land Conservation - Agency Operating	0	1,255,000	500,000	0	550,500
Partnerships Fund	207,400	112,400	798,300	602,400	602,400
Donations Fund Interest	265,000	10,000	90,000	25,000	10,000
Publications & Souvenirs Fund	650,000	462,500	319,800	319,800	319,800
Total Annual Agency Operating Budget	\$26,289,700	\$20,466,800	\$19,063,300	\$19,489,900	\$19,617,400

FY 2010 Attendance and 2007 Park Economic Impacts

Arizona State Parks: FY 2010 Attendance and Estimated Economic Impacts from 2007 NAU Economic Study					
Park Name	FY 2010 Attendance	Economic Impact	Estimated Federal Taxes	Estimated St/Local Taxes	Est. County Jobs Created
Parks Never Closed and Operated by Arizona State Parks					
Buckskin Mountain	95,496	\$10,456,400	\$613,113	\$874,477	
Catalina	170,344	19,604,659	1,462,337	1,696,602	262
Cattail Cove	84,940	13,184,301	1,014,556	1,225,859	187
Dead Horse Ranch	157,432	10,135,704	734,247	913,026	143
Fool Hollow Lake	99,051	5,824,980	371,487	500,533	73
Kartchner Caverns	139,086	30,087,905	2,283,589	2,552,229	422
Lake Havasu	340,269	34,514,609	2,594,748	3,154,582	484
Patagonia Lake	190,303	8,974,109	591,121	752,336	128
Slide Rock	237,676	30,087,905	2,283,589	2,552,229	422
Subtotal	1,514,597	\$162,870,572	\$11,948,787	\$14,221,873	2,258
Parks Operated by Arizona State Parks Through Partnership Support					
Alamo Lake	66,447	\$5,608,937	\$320,635	\$453,678	73
Fort Verde	12,021	2,420,337	170,423	207,461	33
Homolovi Ruins	-	3,501,468	244,599	362,264	44
Jerome	-	7,006,241	496,815	556,237	93
Lost Dutchman	103,727	4,190,586	249,675	348,155	46
Picacho Peak	85,000	2,453,130	139,796	198,552	26
Red Rock	68,394	17,005,170	1,216,035	1,340,187	225
Riordan	21,850	6,781,494	492,172	526,501	101
Roper Lake	73,450	5,724,685	385,608	531,491	77
Tonto Natural Bridge	58,640	3,621,346	177,335	237,022	38
Subtotal	489,529	\$58,313,394	\$3,893,093	\$4,761,548	756
Total Parks Operated by Arizona State Parks					
Subtotal	2,004,126	\$221,183,966	\$15,841,880	\$18,983,421	3,014
Parks Operated by Partners without State Parks Staff					
Boyce Thompson	77,875	\$2,644,753	\$92,008	\$133,465	20
McFarland	-	613,318	30,006	40,753	6
Tombstone Courthouse	33,918	7,225,150	408,672	542,472	101
Tubac Presidio	8,515	256,377	13,819	16,251	4
Yuma Crossing	1,164	1,826,521	117,551	150,158	26
Yuma Prison	56,674	5,815,585	383,131	507,180	84
Subtotal	178,146	\$18,381,704	\$1,045,187	\$1,390,279	241
Parks Currently Closed to Public					
Oracle	28,951	\$2,447,506	\$121,130	\$197,332	35
San Rafael	3,457	217,474	10,551	14,265	3
Subtotal	32,408	\$2,664,980	\$131,681	\$211,597	38
Total ASP System	2,214,680	\$242,230,650	\$17,018,748	\$20,585,297	3,293



Arizona State Parks Board Action Report

Agenda Item #: J-3

Title: Consider Policy on Travel Reimbursement for FY 2012 for the Arizona State Parks Board and all of its Advisory Committees
Staff Lead: Monica Enriquez, Executive Staff Assistant
Date: June 23, 2011

Recommended Motion:

Staff recommends that the Arizona State Parks Board consider whether travel will be reimbursed to the Arizona State Parks Board and all of its Advisory Committees in FY 2012.

Status to Date:

In better fiscal times, Arizona State Parks (ASP) reimbursed the volunteer Parks Board members and all of its Advisory Committees for travel related expenses due to work associated on those Boards, Committees, Commission and Groups. Currently, due to ASP's budget situation, travel has not been reimbursed to Parks Board members or its Advisory Committees. This was decided through Parks Board consensus.

Time Frame:

If the Board approves a travel budget policy, it will be effective July 1, 2011 through June 30, 2012.

Staff and Financial Resources:

These efforts fall within the ongoing work responsibilities of agency staff.

Relation to Strategic Plan:

Visitors Goal: To provide safe, meaningful and unique experiences for our visitors, volunteers and citizens.

Relevant Past Board Actions:

N/A

Arizona State Parks Board Action Report
Agenda Item #: J-4



Title: Consider Recommendations for Off-Highway Vehicle (OHV) Recreation Fund Allocations for FY 2012
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

Recommended Motion:

I move the Arizona State Parks Board allocate up to \$50,000 from the OHV Recreation Fund to State Parks for a contract to gather and edit OHV information for inclusion on the State Parks' website and disseminate important OHV information to the public and to use to purchase domain names and for other costs associated with website enhancements, and authorize the Executive Director or designee to execute agreements.

I move the Arizona State Parks Board allocate \$163,800 from the OHV Recreation Fund to the Bureau of Land Management (BLM) to fund administration and operation of the OHV Ambassador program for FY 2012, and authorize the Executive Director or designee to execute agreements.

I move the Arizona State Parks Board allocate \$166,300 from the OHV Recreation Fund for grants, agreements and State Parks projects to expand the OHV Ambassador program, and authorize the Executive Director or designee to execute agreements.

I move the Arizona State Parks Board allocate that remainder of the FY 2012 funds in the OHV Recreation Fund, as the funds become available, for high priority projects as defined in the 2010 State Trails Plan (referred to as the "Sticker Fund Project Selection Program"), and authorize the Executive Director or designee to execute agreements.

Status to Date:

The OHV Recreation Fund is comprised of tax on motor fuel and, since the passing of SB 1167 (effective January 1, 2009), OHV indicia (sticker) revenues. The Arizona State Parks Board receives 60% percent of the OHV Recreation Fund to administer a statewide OHV program, consistent with the Board-approved 2010 State Trails Plan. Since FY 2002, the Legislature and Governor have authorized the Arizona State Parks Board to use up to \$692,100 annually for non-OHV agency operating.

The following describes the funds available in the OHV program in FY 2012. In summary, staff anticipates that \$2,158,600 will be available for OHV projects.

FY 2011 Projected Fund Balance Forward	\$ 717,000
FY 2012 Projected Estimated Revenue	<u>\$ 2,500,000</u>
Total Estimated Revenue	\$ 3,217,000

Less: Parks Operating Appropriation	\$ 692,100
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Less: 12% Administration	\$ 233,300
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Less: FY 2012 Sweep	\$ <u>133,000</u>
Available funds for FY 2012	Up to \$ 2,158,600

Staff Recommended OHV Fund Allocations for FY 2012

1). Website Enhancements –	
Contract:	Up to: \$ 50,000
2.) Ambassador Program Up to: \$ 330,100	
(BLM Award \$163,800)	
(Ambassador Program Grants \$166,300)	
3.) OHV Project Awards	Up to: \$ <u>1,778,500</u>
Total Allocations for FY 2012	Up to: \$ 2,158,600

Current Status – Website Enhancements

Arizona State Parks hosts an OHV section on the agency website and provides information such as grants for projects, continuation of ambassador program, and other pertinent information. Rather than creating a new website, staff recommends enhancing the existing one. Staff also recommends contracting out to collect OHV information from sources throughout the state to provide to our agency Webmaster to post onto the website. Furthermore, if it becomes beneficial to have a new domain name (e.g. ATVAZ.com or OHVAZ.com), one could be purchased, that then directs searchers to the existing State Parks OHV webpage.

OHVAG Recommendation: At their May 20, 2011, meeting, the OHVAG unanimously concurred with the staff recommendation for website enhancements.

Current Status – OHV Ambassador Program (OHVA)

The OHVA program has proven very successful in providing on-site management assistance to land managers, and providing important safety and responsible use messages to OHV riders. The OHVA meets the priorities established in the Board approved Trails Plan by providing a management and law enforcement presence, providing educational programs, and promoting coordinated volunteer opportunities. The current program is coordinated through the Bureau of Land Management (BLM)-Phoenix District Office and affects areas within the Phoenix urban interface. The BLM has done an excellent job of maintaining and building the program. They have borne staff and support costs. They have also established a good record of “best practices” that is now being shared with the new OHV Ambassador Program Expansion grant recipient. OHVAG is being included on the “governing council” for the program that has recently been established under a memorandum of understanding with the major

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program sponsors: USDA Forest Service Region 3, BLM-AZ State Office, Arizona Game and Fish Department and Arizona State Parks.

OHVAG Recommendation: At their May 20, 2011, meeting, the OHVAG voted to recommend to the Parks Board that the BLM portion of the OHVA be continued at the same level as FY 2011 (up to \$110,000), and that no dollars be awarded to expand the program to other land management agencies.

Current Status – OHV Projects

The Arizona State Parks Board and staff remain committed to the goal of responsibly and efficiently getting OHV projects funded and projects on the ground. The staff recommendation anticipates that \$1,778,500 will be available for OHV projects (after funding website enhancements and the Ambassador program) for FY 2012.

OHVAG Recommendation: At their May 20, 2011, meeting, the OHVAG recommended that the remainder of the monies (after funding the website enhancements and the BLM OHVA program as described above) be used for OHV projects, as the funds become available. The OHVAG recommendation anticipates that \$2,048,600 will be available for OHV projects (after funding website enhancements and the Ambassador program) for FY 2012.

Time Frame:

If the staff recommendation is adopted then money will be available for website enhancement and the OHVA on July 1, 2011. Projects will be advertised and awarded as monies accrue, continuously throughout the year.

Staff and Financial Resources:

The execution of the OHV Fund allocations is ongoing.

Relation to Strategic Plan:

Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Relevant Past Board Actions:

The Parks Board allocated OHV Funds last at their meeting on June 16, 2010.

Arizona State Parks Board Action Report

Agenda Item #: J-5



Title: Consider Approval of FY 2012 State Historic Preservation Office Work Plan
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

Recommended Motion:

I move that the Arizona State Parks Board approve the State Historic Preservation Office (SHPO) FY 2012 Work Plan.

Status to Date:

The State Historic Preservation Office (SHPO) meets annually to review State Historic Preservation Office activities as they relate to the State Historic Preservation Plan. The Annual SHPO Work Plan must be approved by the Arizona State Parks Board in order for State Parks to receive the federal apportionment for the historic preservation program. The SHPO updated the 2012 work plan this spring. The new work plan (attached) reflects the current budget situation, reduced staffing, and increase workloads in Review and Compliance because of the federal American Recovery and Reinvestment Act (ARRA) funded projects.

Time Frame:

The SHPO Work Plan is continuously in effect, and documents the work product of the section.

Staff and Financial Resources:

The Parks Board must pass the SHPO Work Plan annually in order for the SHPO to receive the federal apportionment, which funds much of the SHPO.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

On June 16, 2010 the Arizona State Parks Board approved the SHPO Work Plan for FY 2011.

Attachments:

2011-2012 SHPO Task List – pages 19a-19d

State Historic Preservation Office

ARIZONA STATE PARKS

Proposed 2011-2012 (FY 2012) Work Program Task List

The task list reflects the SHPO staff's need to continue implementation of the updated State Historic Preservation Plan. While there continues to be a strong mandate to meet our responsibilities under the Basic Task categories the Proactive tasks have been designed to target the relationship between the continued implementation of the Plan; efforts to develop lasting legacy projects related to the commemoration of the State's Centennial in 2012; meeting compliance review schedules for American Recovery and Reinvestment Act (ARRA) projects; and finding new funding sources for activities.

Program Administration: (Abbreviations Glossary on Page 19d)

Basic Tasks:

- Sort, log and process incoming communications.
- Document outgoing correspondence.
- Monitor expenditures and budget limits.
- Present Policy, Program and Process Recommendations to the Parks Board.
- Pursue multiple funding sources for programs and staffing.
- Prepare NPS End-of-year Report and new HPF application.
- Monitor state and federal administrative requirements.
- Provide administrative and program staff to GAAC.
- Monitor Preservation Legislation.

Proactive Tasks:

- Continue distribution of the State Historic Preservation Plan.
- Seek out new program partners and funding.
- Monitor NPS/HPF Grant funding process.
- Continue copying of SHPO documents into electronic formats.
- Seek staff training opportunities.
- Assist ASP with Centennial activities and projects.
- Act as ASP Tribal Liaison and participate in Tribal Liaison meetings coordinated by the Governor's Office.

Compliance:

Basic Tasks:

- Review agency undertakings.
- Complete reviews within designated time frames.
- Meet with agencies and visit project and property locations.
- Assist in 106 training opportunities.
- Provide technical assistance to agencies.
- Summarize activities for reporting purposes.
- Prepare State Agency Compliance Report.

Proactive Tasks:

- Continue entering legacy data into AZSITE.
- Implement and upgrade electronic relational database tracking and records system.
- Work with agencies and NCSHPO to update critical Programmatic Agreements.
- Conduct training for State Agencies
- Plan tribal and agency meeting on Traditional Cultural Places.

Survey and Inventory:

Basic Tasks:

- Coordinate with federal and state agencies, local communities, and CLGs on local survey efforts and priorities.
- Process internal determinations-of-eligibility.
- Process incoming inventory forms.
- Provide survey technical assistance to communities.
- Maintain electronic and paper inventory records.

Proactive Tasks:

- Continue computerization of inventory legacy data.
- Monitor Historic Property data input into AZSITE.
- Monitor Historic Cemetery Inventory Program.

National/State Registers:

Basic Tasks:

- Process nominations from external sources.
- Review federal and state agency nominations.
- Coordinate with CLGs on nomination review.
- Provide technical assistance to property owners, consultants and agencies.
- Coordinate with CLGs and Neigh. Associations on district update needs.
- Monitor continued eligibility of NR/SR and NHL Properties.
- Facilitate HSRC meetings and peer review of nominations.
- Report on activities of HSRC.

Proactive Tasks:

- Assist with NHL reviews.

Planning:

Basic Tasks:

- Review CLG annual reports and work plans.
- Coordinate with ASPB planning and budget requirements.
- Focus annual task list toward revision of the State Historic Preservation Plan.

Proactive Tasks:

- Monitor implementation of the State Historic Preservation Plan.
- Monitor the designation of Heritage Areas/Corridors.
- Work with AHAC on planning for the Arizona Centennial.
- Continue local planning workshops.

Grants:Basic Tasks:

- Review and monitor NPS funded grants.
- Coordinate HPF CLG Pass-through Program emphasizing planning efforts.
- Inspect and monitor grants for compliance.
- Monitor covenants

Proactive Tasks:

- Seek grants with partners for proactive program goals.

Certified Local Governments:Basic Tasks:

- Assist Counties in their CLG designation efforts.
- Assist Communities to become CLGs.
- Monitor CLGs.
- Provide technical assistance on preservation issues.

Proactive Tasks:

- Continue integration of State Plan Goals into CLGs Historic Preservation Plans.
- Work with CLGs to develop local projects.

Tax Incentives:Basic Tasks:

- Provide technical assistance to Tax Act and SPT program applicants.
- Process Tax Act and SPT applications.
- Prepare SPT Program status report.
- Review participant reports, status and proposed projects.
- Review Commercial Historic Property Tax Projects.

Proactive Tasks:

- Continue work with the Dept. of Revenue to update program policies.

Public Education:Basic Tasks:

- Continue Annual Preservation Partnership Conference
- Continue Archaeology Month and seek alternative funding for Archaeology Expo.
- Update administration and funding of the Site Stewards Program in coordination with program partners.
- Participate in the Heritage Preservation Honor Awards with APF.
- Provide support to GAAC

Proactive Tasks:

- Update ASP/SHPO website.
- Coordinate sessions at partner conferences.
- Coordinate the Historical Archaeology Advisory Committee
- Provide training opportunities to agencies and the public.

Technical Assistance:**Basic Tasks:**

- Provide technical assistance on historic property treatments.
- Provide technical assistance on survey and inventory techniques.
- Provide technical assistance on property nominations.
- Provide technical assistance to CLGs.
- Provide technical assistance to tribes.

Proactive Tasks:

- Provide technical assistance on Centennial projects.

Abbreviations Glossary

106	Sect. 106 of the National Historic Preservation Act
110	Sect. 110 of the National Historic Preservation Act
AAC	Arizona Archaeological Council
ACHP	Advisory Council for Historic Preservation
AHAC	Arizona Historical Advisory Commission
AHF	Arizona Heritage Fund
APF	Arizona Preservation Foundation
ASLAPR	Arizona State Library, Archives and Public Records
ASM	Arizona State Museum
ASU	Arizona State University
AZSITE	Statewide inventory of Cultural Resources
CLG	Certified Local Government
DoC	Department of Commerce
DOE	Determination of Eligibility
GAAC	Governor's Archaeological Advisory Commission
HPF	Historic Preservation Fund
HSRC	Historic Sites Review Committee
MPDF	Multi-Property Documentation Form
NCSHPO	National Conference of SHPOs
NHL	National Historic Landmark
NHPA	National Historic Preservation Act
NPS	National Park Service
NR	National Register of Historic Places
PA	Programmatic Agreement
SHPO	State Historic Preservation Office or Officer
SPT	State Property Tax
SR	State Register of Historic Places

Arizona State Parks Board Action Report
Agenda Item #: J-6



Title: Consider Approval of FY 2012 and FY 2013 Capital Improvement Plan
Staff Lead: Jay Ream, Assistant Director
Date: June 23, 2011

Recommended Motion:

I move that the Arizona State Parks Board approve the FY 2012 and FY 2013 Capital Improvement Plan.

Status to Date:

Arizona Department of Administration (ADOA) requires that Arizona State Parks (ASP) submit a two-year Capital Improvement Plan (CIP) annually. Arizona State Parks has identified over \$150 million of capital needs. The FY 2012 and FY 2013 CIP identifies \$20 million in projects needed in the parks. The FY 2012 Arizona State Parks budget allocates \$0 funding for capital needs.

Time Frame:

Upon approval by the Arizona State Parks Board, staff will submit the FY 2012 and FY 2013 Capital Improvement Plan to the ADOA.

Staff and Financial Resources:

The development of the annual Capital Improvement Plan with submission to ADOA requires 40 hours of staff time.

Relation to Strategic Plan:

Visitors Goal: To provide safe, meaningful and unique experiences for our visitors, volunteers and citizens.

Relevant Past Board Actions:

On June 16, 2010 the Arizona State Parks Board approved the CIP for FY 2011 and FY 2012.

Attachments:

CIP for FY 2012 – page 20a
CIP for FY 2013 – page 20b

CIP FORM 2

20a

Arizona State Parks Board Action Report

Agenda Item #: J-7



Title: Consider Approval of Revised FY 2012 and FY 2013 Strategic Plan to the Governor's Office of Strategic Planning and Budgeting (OSPB)

Staff Lead: Kent Ennis, Assistant Director

Date: June 23, 2011

Recommended Motion:

I move that the Arizona State Parks Board pre-approve submission of the two-year Strategic Plan to the Governor's Office of Strategic Planning and Budgeting (OSPB) for FY 2012 and FY 2013 and that the Executive Director be authorized to carry out the programs as required. The submitted plan will incorporate the Parks Board-approved agency Strategic Plan.

Status to Date:

The State of Arizona passed the Arizona Budget Reform Act in 1993, which requires a formal identification of all state programs and compels agencies to craft mission statements and strategic plans against which each program can be evaluated. The law requires agencies to prepare two-year plans that include mission statements, goals, objectives, and performance measures for each budget program. Strategic plans are used to aid the development of Strategic Program Area Reviews (SPAR), which is program evaluation that crosses agency boundaries. Beginning with FY 1996, biennial budgeting was established for state agencies. These changes move Arizona toward linking strategic planning with program budgeting, focusing on meaningful results and performance accountability.

Following guidelines from the Governor's Office of Strategic Planning and Budgeting (OSPB), each agency must prepare full strategic plans for the agency as a whole and individual strategic plans for each program component. State Parks is composed of three programs: Parks, Partnerships, and Administration.

OSPB has not yet released the forms for the Strategic Plan available to the state agencies. These forms are expected to be available in late June or July of 2011. The Parks Board adopted a Strategic Plan on October 20, 2010, which is significantly different from the plan submitted to OSPB last September. Parks Staff will enter the appropriate components of Board-approved Strategic Plan into the OSPB forms by the due date, which is expected to be September 1, 2011.

Time Frame:

Staff will work with OSPB during the summer of 2011 to summarize the agency's new Strategic Plan into a format, probably abbreviated, that will be used in the Governor's FY 2013 Budget Recommendation documents.

Staff and Financial Resources:

No additional staff resources will be required.

Arizona State Parks Board Action Report
Agenda Item #: J-7

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

- The Parks Board approved the three-year Strategic Plan for FY 2011, FY 2012 and FY 2013 to the OSPB on September 15, 2010.
- The Parks Board formally adopted the Agency Strategic Plan on October 20, 2010.

Arizona State Parks Board Action Report

Agenda Item #: J-9



Title: Consider Adopting the Amended Objectives of the Arizona State Parks Agency Strategic Plan
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

Recommended Motion:

I move that the Arizona State Parks Board adopt the amended Objectives of the Arizona State Parks Agency Strategic Plan as proposed.

Status to Date:

The Board adopted a Strategic Plan in October 2010 that highlighted five goals: Resources, Visitors, Planning, Partnerships and Communications. Arizona State Parks captures the agency's accomplishments and communicates them to the Parks Board and the public through the Strategic Plan updates.

Staff recommends that the Board adopt the amended Objectives, which were modified slightly. These minor clarifications do not change the intent of the Goals or Objectives that the Board adopted in October 2010. The changes were brought to the attention of the Board at their previous (May 11, 2011) meeting.

Arizona State Parks will continue to report on the accomplishments. The progress and accomplishments are not part of the Board's action, but instead are an update to the Board.

Time Frame:

The Strategic Plan is updated continuously. Attached to this report is a copy of the Plan through April 30, 2011.

Staff and Financial Resources:

The execution of the Strategic Plan is ongoing.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

The Parks Board formally adopted the Strategic Plan on October 20, 2010.

Attachments:

Agency Strategic Plan 2010 with Goals and Objectives – Updated April 30, 2011 – Pages 23a-23f

ARIZONA STATE PARKS

AGENCY STRATEGIC PLAN 2010

GOALS AND OBJECTIVES

Adopted October 20, 2010
UPDATED APRIL 30, 2011

MISSION: Managing and conserving Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners.

VISION: Arizona State Parks is indispensable to the economies, communities and environments of Arizona.

GOAL: Resources
To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Objective A. By keeping all parks economically viable and open to the public.

<i>Status</i>	<i>October 2010</i>	<i>April 2011</i>	<i>Change</i>
<i>Parks Open to Public</i>	79%	89%	+10%
<i>Parks Closed to the Public</i>	21%	11%	-10%
<i>Parks Open Full Time 7 days/week</i>	68%	75%	+7%
<i>Parks Open on Reduced Schedules</i>	11%	14%	+3%
<i>Parks Managed by ASP w/o assistance</i>	32%	32%	
<i>Parks Managed by ASP w/assistance</i>	29%	36%	+7%
<i>Parks Managed by Others</i>	18%	21%	+3%

Objective B. By standardizing and upgrading the information technology infrastructure. *Awarded a contract to provide on-line Internet reservations for Kartchner Caverns tours and also reserved camping sites throughout the camping parks. On-line reservations are currently available at Kartchner Caverns, Dead Horse Ranch, Lake Havasu, Fool Hollow and Cattail Cove State Parks. The first phase of this project will be completed by the end of FY 2011.*

Objective C. By efficiently processing grants, projects, paperwork and documents through the agency.

Listed 14 properties on the National Register of Historic Places, completed 748 compliance project reviews, and 253 State Property Tax Reviews.

Awarded 13 Off Highway Vehicle projects from state and federal funds totaling \$939,700.

Objective D. By increasing each staff member's knowledge, skills and abilities through training opportunities.

- *Seventy-five percent of supervisors successfully completed the Arizona Learning Center Supervisor Academy.*
- *One hundred percent of law enforcement officers completed AZPOST requirements for Continuing, Proficiency and Firearms training.*
- *Examples of additional training completed by employees are: Bureau of Land Management - the Consensus Institute, Governor's Conference on Tourism, The Best of SCORP, Arizona Summit on Volunteerism, Employment Law, AZ Mature Workforce Initiative, Conflict Management, Water/Wastewater Certification, EMT, CPR instructor, CPR and First Aid, PreHospital CE Training, and Landscape Professional Training, Defensive Driving, and Diversity.*

Objective E. By providing agency staff with a stimulating, safe, and challenging work environment.

Based on the 2010 Employee Survey, the percentage of employees who agreed with the statement, "I am proud to be an Arizona State Parks employee" increased by 10% from 2009 (74% to 84%).

GOAL : Visitors

To provide safe, meaningful and unique experiences for our visitors, volunteers and citizens.

Objective A. By working with agency personnel to implement and update the master list of economically feasible facility upgrades that improve the visitor experience and increase revenue.

Fiscal Year 2011 Capital Funds beginning balance \$7,123,359

Percent of Funds spent, per Board approved CIPs, from October – April FY2011 – 38%

Percent of Funds spent, per Board approved CIPs, July –April FY2011 – 57.3%

Upgrades in progress that improve visitor experience:

- *Group Use Ramadas-7 parks*
- *Launch Ramp Improvements and Design- 2 parks*
- *Vault type Restrooms – 4 parks*
- *Restroom/Shower Buildings – 2 parks*
- *Campground Electrification – 2 parks*

Objective B. By working with agency personnel to market events and improve the overall quality of existing events.

- *Picacho Peak's "Civil War in the Southwest" hosted more than 3,200 visitors and 200 reenactors (March 12 and 13, 2011).*
- *Homolovi greeted 800 people at its Grand Re-Opening (March 18 and 19, 2011).*
- *The Arizona Archaeology Expo, staffed by 26 archaeological and historical organizations and agencies, hosted over 1,300 visitors (March 26 and 27, 2011).*
- *Fort Verde hosted 414 visitors for History of the Soldier (April 8-10)*
- *The Solar Potluck at Catalina had 150 guests (April 16)*
- *Fool Hollow hosted 280 firefighters and 17 park rangers for a Wildland Firefighter refresher class (April 15-16)*
- *Lake Havasu's April special events included Spring Break (26,000 visitors), the annual Boat Show (6,500) and Desert Storm (900 visitors)*

Objective C. By striving to operate the visitor interface component of the park system with a "cost neutral" budget where visitor revenue equals or exceeds direct visitor costs.

Underway. State Parks is calculating estimates of all parks' minimum operating costs necessary to meet visitors' requirements and compare these to the unavoidable overhead costs for each state park. [Park Costs with Visitors – Costs of Inactive Park.]

GOAL: Planning

To document our progress through planning, analysis and research.

Objective A. By collecting scientific and historical data on natural and cultural resources to better inform decision-making.

Continuously. State Parks gathers research data and formats it to be placed in the Park Asset Management System (PAMS) to enhance agency decision-making. Staff will tabulate PAMS updates at the end of each fiscal year.

Objective B. By updating the long-term Capital Improvement Plan.

Underway. Capital Improvement Plan to be completed in July.

Objective C. By continuing to provide accurate, timely, and targeted agency reports on program management and analysis for internal and external use.

Posted the agency Annual Report on the agency website prior to December 31, 2010.

Provide monthly required agency cash flow reports to the Governor's Office of Planning and Budgeting, the Joint Legislative Budget Committee, and the State Comptroller.

Provide monthly individual park and park system attendance and revenue statistics for staff and many interested outside recipients.

Objective D. By continuing to implement the Revised State Historic Preservation Plan. *Completed National Park Service/Historic Preservation Fund Grant Application. The final appropriation was tied to the approval of the federal budget, which was agreed upon in April 2011.*

GOAL: Partnerships

To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Objective A. By continuing and expanding collaboration with federal, tribal, state, and local governments, non-governmental organizations (NGOs), concessionaires and private sector individuals whose objectives or duties are similar to State Parks.

- *Established agreements with local governments and non-profit organizations to help keep the following parks open to the public: Alamo Lake, Fort Verde, Homolovi, Jerome, Lost Dutchman, Picacho Peak, Red Rock, Riordan Mansion, Roper Lake, Tonto Natural Bridge, Boyce Thompson Arboretum, McFarland, Tombstone Courthouse, Tubac Presidio, Yuma Territorial Prison, Yuma Quartermaster Depot, and Lyman Lake.*
- *Awarded a fixed price contract for the first phase of an online, web based tour and campground reservation system.*
- *Issued a Request For Proposal for operation of Oracle State Park, but did not receive any responses.*
- *Received six responses to a Request for Information seeking information about what products or services potential, private concessionaires might be interested in providing.*
- *Parks Board approved RFPs for the operation of Lyman State Park and Tonto Bridge State Park were put on temporary hold. The RFPs are expected to be issued in late summer of 2011.*
- *Approved 314 AZSITE (an electronic inventory of archaeological sites, surveys and projects in Arizona) users from 85 organizations. The AZSITE website receives approximately 200 visits per day.*
- *Oversee 654 active Site Stewards monitoring over 1595 sites. This is the 25th anniversary of the program.*
- *Approved the first county Certified Local Government - Pima County. Three CLGs were monitored.*

Objective B. By implementing a community relations ~~plan~~ **strategy** that addresses each park's unique location, program audience, and adjacent and thematic communities.

Implemented strategies with community leaders, friends groups, State Parks Foundation and the media to enhance the visibility of ASP's parks and programs, as well as enhance our working relationships with our partners.

Objective C. By continuing partnership training awareness/education on agency programs, planning and activities.

Ongoing. Staff and Parks Board members continuously meet with community groups and trade organizations to educate parties on the benefits of Arizona State Parks and the agency's current financial situation, including:

- *Rural Legislative Caucus (approximately 25 legislators).*
- *Winslow Chamber of Commerce Annual meeting (150 people)*
- *Greater Association of Mayors (30 people)*
- *Yuma City Council (50 people)*

Objective D. By working with stakeholders to create and promote a strategy for sustainable agency funding.

Ongoing. Continue to work with stakeholders and leaders to develop and implement a sustainable funding stream.

GOAL : Communications

To effectively communicate with the public, policy makers, our partners, our peers and ourselves.

Objective A. By enhancing the marketing plan strategies.

Utilize Traditional marketing strategies (e.g. Print, Radio, Internet, Printed Collateral, Out of Home Advertising like the new light-rail posters and photo contest, Outreach Events and Partnerships).

Utilize Emerging marketing strategies (e.g. Social Media like Facebook [5,446 fans] and Twitter [3,598 followers], Cell Phone Text messages, and Crowd Source coupons).

Objective B. By enhancing the public relations plan.

Ongoing. The public relations plan is a daily document that is updated to reflect activities with the media and support for our partners.

<i>Visitation</i>	<i>2010</i>	<i>2011</i>	<i>Change</i>
<i>(July 2010 – April 2011)</i>	<i>1,519,725</i>	<i>1,534,387</i>	<i>-15.71%</i>

<i>Event attendance:</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>Change</i>
<i>Fort Verde SHP – Fort Verde Days (October)</i>	<i>407</i>	<i>799</i>		<i>+96.31%</i>
<i>Jerome SHP – Grand Re-Opening (October)</i>		<i>849</i>		<i>+100%</i>
<i>Kartchner Caverns SP – CaveFest</i>		<i>200</i>	<i>250</i>	<i>+25%</i>

<i>Kartchner Caverns SP – Star Party</i>		<i>200</i>	<i>270</i>	<i>+35%</i>
<i>Verde River Days (September)</i>	<i>3,500</i>	<i>3,100</i>		<i>-11.5%</i>

Objective C. By enhancing agency internal communications including electronic posting of information.

Based on the 2010 Employee Survey, the percentage of employees who agreed with the statement, "I think communication in the agency has improved in the past 12 months" increased by 6% from 2009 (56% to 62%).

Arizona State Parks Board Action Report

Agenda Item #: J-10



Title: Consider Appointing Members to the Natural Areas Program Advisory Committee (NAPAC)
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

NAPAC Recommended Motion:

I move that the Arizona State Parks Board re-appoint Thomas Skinner and Sheridan Stone and appoint David Weedman to the Natural Areas Program Advisory Committee (NAPAC) to fill the two expired positions and one of the two vacant positions; each to begin to serve immediately through December 31, 2014.

Status to Date:

The mandate of the NAPAC encompasses making recommendations on the expenditure of Heritage Funds for acquisition, management and operation of state natural areas. This committee also provides scientific expertise and advice to the State Parks Board. Each member must be expert in a scientific discipline or aspect of conservation. There is one ex-officio member representing Arizona State Parks. No more than three members may reside in the same county. Members serve three-year terms.

NAPAC has seven members. Currently there are two vacancies, and two terms past expiration that the Board previously approved to continue to serve. The current focus of NAPAC is preparing Natural Areas Management Guidelines to bring science and consistency to the management of state natural areas as well the natural resources of all parks.

The current membership of NAPAC is (position to be filled in *italics*):

<u>Name</u>	<u>Expertise</u>	<u>County</u>	<u>Term End</u>
Larry Lang	Soil Scientist	Pinal	12/31/11
Theresa Pinto	Riparian Ecology	Maricopa	12/31/11
Sheridan Stone	Ecology/Wildlife Biology	Cochise	12/31/09
Thomas Skinner	Biologist	Pima	12/31/10
Rebecca Davidson	Wildlife Biology/Watershed	Maricopa	12/31/12
Vacant			12/31/14
Vacant			12/31/14
Max Castillo, Manager, Verde River Greenway, ex-officio			

The Committee discussed the current activities and state of Arizona State Parks at its October 28, 2010 meeting. The Committee decided that the most effective approach is to retain as many of the current members as possible to complete the Natural Areas Management Guidelines. This requires members to serve past established term expirations.

Arizona State Parks Board Action Report
Agenda Item #: J-10

NAPAC met on June 2, 2011, to review and discuss the three applications received for the four vacant positions, and unanimously endorsed the qualified applicants, and forwards them to the Parks Board for their consideration.

Time Frame:

Newly appointed NAPAC members will begin to serve immediately through December 31, 2014.

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

The Parks Board voted to retain the current NAPAC members for 2011 to continue work on current projects and reconsider the Committee membership and activities in one year on November 17, 2010.

Attachments:

Candidate Information: Thomas Skinner

Candidate Information: Sheridan Stone

Candidate Information: David Weedman

May 26, 2011

Doris Pulsifer
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Dear Doris:

Serving on Arizona State Parks' Natural Areas Program Advisory Committee these past two years has been a very interesting and rewarding experience, and I appreciate the invitation to submit an application (attached) to continue in this capacity. The State of Arizona has a wonderful State Parks program and I feel honored to be able to contribute to its management.

Most of my work experience is with land management agencies. For 30 years (until retirement in 2009) I worked for the U. S. Forest Service, with 24 years in Arizona, and 6 years before that in New Mexico. I have also worked for the Bureau of Land Management in Nevada. My primary work has been as Wildlife, Fish and Rare Plant Program Manager (Staff Officer), but I have also had positions in Range and Watershed Management.

In these positions I have served on the Forest Supervisor's Leadership Team, as lead biologist for the Biological Leadership Team, and several times as Acting District Ranger. Some of my most valued experiences have been working with other agencies, most frequently Arizona Game and Fish and U. S. Fish and Wildlife Service, and also the State Land Department, the University of Arizona, the National Park Service, Pima County (especially on the development of the Sonoran Desert Conservation Plan) plus a wide variety of conservation and recreation organizations.

As a multiple use agency, the Forest Service manages for a wide variety of land designations including Wilderness Areas, Research Natural Areas, and Botanical and Zoological Areas. Working at both the Ranger District and Forest Supervisor's Office level has given me background and experience in special area management.

The tremendous wildlife and plant diversity found in Arizona has made this one of the most desirable places for a biologist to work with the Forest Service anywhere in the nation. Although I have travelled around the state, I am most familiar with Southeast Arizona, and the twelve blocks of land managed by the Coronado National Forest. My work and skills have been focused on wildlife habitat management.

I highly value the natural resources of this state and am interested in contributing, as I can, to the acquisition and management of State Natural Areas.

Thank you for your consideration.

Sincerely,

/s/ Thomas H. Skinner
Thomas H. Skinner
9333 E. Ravine Trail
Tucson, AZ 85749
(520) 749-3801
t.skinner05@comcast.net

**NATURAL AREAS PROGRAM ADVISORY COMMITTEE (NAPAC)
2010 APPLICATION**

Full Name: Thomas H. Skinner

Home Address: 9333 E. Ravine Trail, Tucson, AZ 85749

Business Address:

Home Telephone: 520-749-3801

Business Telephone:

E-Mail Address: t.skinner05@comcast.net
(where best to contact you for timely communication)

HOME COUNTY: Pima

The Arizona State Parks Board appoints members of the volunteer Natural Areas Program Advisory Committee (NAPAC). In addition to seven at-large members, an *ex-officio* member represents Arizona State Parks. The NAPAC provide scientific expertise in an advisory capacity to the Arizona State Parks Board in the expenditure of Heritage Fund monies earmarked by law for acquisition, management and operation of state natural areas (San Rafael, Sonoita Creek, Verde River Greenway).

The NAPAC's recommendations are governed by: the Arizona Heritage Initiative, A.R.S. § 41-501 *et seq.* and Board-approved *Natural Areas Program Criteria and Guidelines and Charge to the Committee*. NAPAC (and/or its subcommittees) may meet as often as once a month in various locations around the state. Travel expenses may be reimbursed per state guidelines. Varying amounts of pre-meeting preparation are required. Nominees must be Arizona residents, and no more than three NAPAC members may simultaneously reside in the same county. NAPAC members must demonstrate qualifications and scientific expertise in the fields of botany, ecology, hydrology, zoology, wildlife biology, preserve management or other relevant subjects or be actively involved in the conservation, scientific, or natural preservation fields. Two vacancies are available for appointment. One vacancy is for to a two-year term and one is for a three-year term, both beginning January 1, 2010. These positions are open to residents of all counties.

AFFILIATION REQUIREMENTS (*check only one box*)

Scientific Expertise, please indicate:

X Conservationist, please indicate:

Preserve Management, please indicate:

APPLICATION REQUIREMENTS

Please attach a resume and a letter describing your interest and motivation for wanting to volunteer for the NAPAC.

Briefly address the following topics:

Education, training, and/or experience

Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior advisory committee experience, or career achievements.

Personal pursuits: Describe your primary natural areas activities and interests, geographic areas within Arizona with which you are familiar, and any other relevant items about yourself you would like to share.

THOMAS HARVEY SKINNER
9333 E. Ravine Trail
Tucson, Arizona 85749
(520) 749-3801
t.skinner@comcast.net

EDUCATION:

Master of Science, Range Management, Wildlife Emphasis – 1976
University of Arizona, Tucson, AZ

Bachelor of Arts, Biology – 1968
Carleton College, Northfield, MN

WORK EXPERIENCE:

Current Volunteer Positions:

5/2009 – Present: Natural Areas Program Advisory Committee (NAPAC) member for Arizona State Parks.

12/2009 – Present: Sabino Canyon Volunteer Naturalists (SCVN) member, active in school education programs, Committee Chair for Invasive Plant Committee, and SCVN coordinator for Saguaro National Park's BioBlitz

Currently a member of The Wildlife Society – have served as Board Member.

Wildlife, Fish and Rare Plant Staff Officer Jan. 2007 – Jan. 2009
Coronado National Forest, Tucson, AZ

Responsible for planning, budgeting, and implementing the Forest's Wildlife, Fish and Rare Plant program, which entails working with the five Ranger Districts and the Forest Supervisor's staff to provide guidance, direction and review to ensure targets are met, coordination with other staff and outside agencies and organizations is accomplished, and federal laws are followed. Served on Forest Leadership Team and as lead for the Forest's Biological Leadership Team.

Supervisor: Jeanine Derby, Forest Supervisor (520- 388-8306) Reta Laford, Deputy Forest Supervisor (520-388-8307)

Wildlife, Fish and Rare Plant Program Manager/Ast. Staff Officer July 1989 – Jan. 2007
Coronado National Forest, Tucson, AZ

Responsible for planning, budgeting, and implementing the Forest's Wildlife, Fish and Rare Plant program, as noted above. Every year, all targets were accomplished within budget, due in part to a close working relationship with Arizona Game and Fish, U. S. Fish and Wildlife Service, and various conservation organizations.

Worked on multi-agency Endangered Species Recovery Teams, Forest planning teams with the public, and various conservation efforts with other organizations. Served as lead for the Forest's Biological Leadership Team.

Supervisor: Randall Smith, Natural Resources Staff Officer (520-388-8370)

District Range, Wildlife, Watershed Staff Officer October 1984 – July 1989
Santa Catalina Ranger District, Coronado National Forest, Tucson, AZ

Responsible for planning, budgeting, and implementing the District's Range, Wildlife and Watershed program. This entails working with all district grazing permittees to develop and implement annual operating plans for cattle use and range improvements, working with AZ Game and Fish and other organizations on wildlife projects, and providing wildlife input and mitigation where needed to other functional activities, such as timber, fire, recreation and special uses.

Range/Wildlife/Watershed Staff Officer October 1978 – October 1984
Jemez Ranger District, Santa Fe National Forest, New Mexico

Range Conservationist April 1976 – October 1978
Bureau of Land Management, Ely, Nevada

Research Assistant, University of Arizona, Tucson, AZ 1974 – 1976
(while in M.S. program)

Research Assistant, Microbiological Associates, Bethesda, MD 1972 - 1973

Biologist with Thailand's National Potable Water Project (Peace Corps) 1968 – 1970

Awards

October 2009 – Agency Leadership Award, Sky Island Alliance

February 2009 - Professional Service Award for Outstanding Contributions to the Management and Conservation of Arizona's Wildlife (The Wildlife Society).

January 2009 – Jack Adams Award, US Forest Service National Award for Service in behalf of Fish and Wildlife Resources on National Forest System Lands

December 2008 - Certificate of Merit for Outstanding Service as Forest Wildlife Biologist, Coronado National Forest, USDA Forest Service

April 2008 – Certificate of Merit for Outstanding Contribution to Conservation of Aquatic Threatened, Endangered and Sensitive Species (Regional Office, USDA Forest Service).

4980 South Whitewing Road
Sierra Vista, Arizona 85650
23 May 2011

Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Dear Coordinator:

I am pleased to reapply to the Arizona State Parks and Board for another term on the Natural Areas Program Advisory Committee. I enjoy working with ASP staff, their expertise and responsibilities. I also am impressed with the other current NAPAC members and their diligence, focus and experience. I would like to continue with these working relationships and progress toward natural resource management recommendations for State Parks and Natural Areas.

I have include my resume and NAPAC Application. Please feel free to contact me at 520-533-7083 if there are questions or details.

Sincerely,

A handwritten signature in cursive script, appearing to read "H. Sheidain Stenl".

NATURAL AREAS PROGRAM ADVISORY COMMITTEE (NAPAC)
2010 APPLICATION

Full Name: Harry Sheridan STONE

Home Address: 4980 S. Whitewing Rd Business Address: US Army Garrison
Sierra Vista, AZ 85650 IMWE-HUA-PWB
Home Telephone: 520-378-9337 Business Telephone: 3040 Butler Rd/Bld 22526
Fort Huachuca, AZ 85617-7010
E-Mail Address: h.s.stone.civ@mail.mil 520-533-7083
(where best to contact you for timely communication) (alt email: hstone@ssveconet.com)

HOME COUNTY: Cochise Co.

The Arizona State Parks Board appoints members of the volunteer Natural Areas Program Advisory Committee (NAPAC). In addition to seven at-large members, an *ex-officio* member represents Arizona State Parks. The NAPAC provide scientific expertise in an advisory capacity to the Arizona State Parks Board in the expenditure of Heritage Fund monies earmarked by law for acquisition, management and operation of state natural areas (San Rafael, Sonoita Creek, Verde River Greenway).

The NAPAC's recommendations are governed by: the Arizona Heritage Initiative, A.R.S. § 41-501 *et seq.* and Board-approved *Natural Areas Program Criteria and Guidelines* and *Charge to the Committee*. NAPAC (and/or its subcommittees) may meet as often as once a month in various locations around the state. Travel expenses may be reimbursed per state guidelines. Varying amounts of pre-meeting preparation are required.

Nominees must be Arizona residents, and no more than three NAPAC members may simultaneously reside in the same county. NAPAC members must demonstrate qualifications and scientific expertise in the fields of botany, ecology, hydrology, zoology, wildlife biology, preserve management or other relevant subjects or be actively involved in the conservation, scientific, or natural preservation fields.

Two vacancies are available for appointment. One vacancy is for to a two-year term and one is for a three-year term, both beginning January 1, 2010. These positions are open to residents of all counties.

AFFILIATION REQUIREMENTS (check only one box)

☒ Scientific Expertise, please indicate:

☐ Conservationist, please indicate:

☐ Preserve Management, please indicate:

APPLICATION REQUIREMENTS

Please attach a resume and a letter describing your interest and motivation for wanting to volunteer for the NAPAC. Briefly address the following topics:

- Education, training, and/or experience
- Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior advisory committee experience, or career achievements.
- Personal pursuits: Describe your primary natural areas activities and interests, geographic areas within Arizona with which you are familiar, and any other relevant items about yourself you would like to share.

APPLICATION AND LETTER OF INTEREST ARE DUE BY 5:00PM, FRIDAY, October 2, 2009.

Ruth Shulman, Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

H. Sheridan Stone

Experience

1987–present Conservation Management Branch, Ft Huachuca, AZ

Wildlife Biologist

- Planned & implemented wildlife & other natural resource conservation programs on the Ft Huachuca Military Reservation.
- Managed & conducted land restoration, vegetation inventory & mapping, fire & integrated land management planning, & wildlife species management from harvested species to state & federally protected plants & animals.
- Coordinated & cooperated closely with state & federal wildlife & natural resource management agencies for conservation efforts on Ft Huachuca & for species recovery efforts & ecosystem management planning for regional landscapes & issues. Member of interagency Mexican Spotted Owl Recovery Plan regional implementation team; Ramsey Canyon Leopard Frog Conservation Team; implementation teams for Chiricahua Leopard Frog & Sonora Tiger Salamander; & SE Arizona Regional Monitoring Group facilitated by the Sonoran Institute

1986-1987 Scripps Institute of Oceanography San Diego, CA

Research Associate

- Planned & coordinated logistics with civilian & military agencies of the US & New Zealand for a field research expedition within the US Antarctic Research Program.
- Participated in all aspects of field operations & data collection on marine vertebrates at a small, remote field camp in Antarctica.

1984–1986 National Marine Fisheries Service Long Beach, CA

Wildlife Biologist

- Coordinated the California Marine Mammal Stranding Network for the Marine Mammal & Protected Species Branch in the SW Regional Office.
- Administered incident reporting, data collection efforts & proper handling of sea mammal & turtle strandings under diverse land ownership & jurisdictions along the California coast.
- Facilitated proper disposition of live & dead animals for public health & safety & animal welfare, & collection of specimen material for scientific & educational purposes.
- Established & managed a database from stranding reports.

Education

1978–1982 University of Minnesota Minneapolis, MN
▪ Graduate studies in Ecology & Behavioral Biology Dept.

1972–1976 University of Montana Missoula, MT
▪ BS in Wildlife Biology, with Minor emphasis in Habitat Management
▪ Graduated with High Honors

**Professional
memberships &
activities**

The Wildlife Society (Treasurer of AZ Chapter 2003-7)
Arizona Antelope Foundation
Natural Area Program Advisory Committee for the Arizona State Parks Board
for term ending 31 December 2009.

**NATURAL AREAS PROGRAM ADVISORY COMMITTEE (NAPAC) 2011
APPLICATION**

Full Name: David A. Weedman

Home Address: 4115 W. Wood Dr. Phoenix, AZ. 85029

Business Address: 5000 West Carefree Highway, Phoenix, AZ. 85086

Home Telephone: 602 938-8262

Business Telephone: 623 236-7607

E-Mail Address: dweedman@cox.net (where best to contact you for timely communication)

HOME COUNTY: Maricopa

AFFILIATION REQUIREMENTS (check only one box)

XX Scientific Expertise, please indicate:

Conservationist, please indicate:

Preserve Management, please indicate:

APPLICATION REQUIREMENTS

Please attach a resume and a letter describing your interest and motivation for wanting to volunteer for the NAPAC. Briefly address the following topics:

- **Education, training, and/or experience**
- **Career highlights:** Describe significant related experience, civic and professional activities, elected offices, prior advisory committee experience, or career achievements.
- **Personal pursuits:** Describe your primary natural areas activities and interests, geographic areas within Arizona with which you are familiar, and any other relevant items about yourself you would like to share.

APPLICATION AND LETTER OF INTEREST ARE DUE BY 5:00PM, FRIDAY, October 2, 2009.

Ruth Shulman, Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

David A. Weedman
4115 West Wood Drive Phoenix, Arizona, 85029
(602) 938-8262

OBJECTIVE

Serve the public of Arizona on the Arizona State Parks Board, Natural Areas Program Advisory Committee. I am a native Arizonan and believe that the natural landscapes of this beautiful state are our natural heritage. Conservation and protection of those areas that remain in their natural condition is a high priority for the citizen's of this state.

PERSONAL PURSUITS

I am an avid hunter, fisherman, hiker, and all around outdoorsman. I have worked or recreated in every corner of the state from the Virgin River to the Navajo Nation and from Mittry Lake and the lower Colorado River to the San Bernardino National Wildlife Refuge. My heart will always reside in the rolling grasslands and oak woodlands of southern Arizona, including many years of work in the San Rafael Valley with Bob Sharp at the historic Greene Ranch and in the Sonoita Creek watershed from Sonoita to Rio Rico.

EDUCATION:

Certified Public Manager Program (ongoing): Management in the Public Organization-Jan.-March 2004. Arizona State University, Advanced Public Executive Program
Bachelor of Arts--Interdisciplinary Studies: May 1991, University of Arizona, Tucson. Majors: Ecology and Evolutionary Biology, Renewable Natural Resources and Geology

WORK HISTORY and EXPERIENCE

5/2005 to present Wildlife Specialist III and Wildlife Program Statewide Supervisor. Working Title: Aquatic Habitat Program Supervisor.

Since 2005, I have worked in or supervised the Department's statewide Aquatic Habitat Program. In doing so, I evaluate riparian and aquatic habitat conditions, evaluate effects of proposed projects to aquatic and riparian habitats and conduct environmental review and document preparation to meet NEPA and ESA consultation requirements. I am well versed in the flora and fauna of aquatic and riparian habitats throughout the many biomes of Arizona and the biology and management of that flora and fauna.

6/2000- 5/2005 Wildlife Specialist II, Arizona Game and Fish Department, Mesa, Az. Working Title-Regional Fisheries Specialist

Identify, coordinate, plan and implement opportunities for native and sportfish conservation in central Arizona. Developed and utilized working knowledge of the Endangered Species Act and National Environmental Policy Act to collaboratively address native species conservation actions. Plan, organize and conduct fisheries monitoring and survey activities throughout central Arizona. Prepare summary reports of field activities, and suggest recommendations on Fishery Management related to native and sportfish. Prepare and present talks to public and professional groups and fish management and recovery efforts. Maintain and update statewide database on fish distribution, abundance and habitats. Prepare environmental compliance documentation on management and introduction of listed aquatic species. Assist supervisor in tracking budget information related to Regional fish management program. In 2004 and 2005 I personally coordinated and led the implementation of the Fossil Creek Native Fish Restoration Project.

8/1996-6/2000 Wildlife Specialist II, Arizona Game and Fish Department, Phoenix, Working Title- Native Fish Biologist

Plan, organize, coordinate, conduct, analyze, and report on native fish activities throughout Arizona. Conduct field surveys and supervise various technicians, assistants, and interns doing field surveys. Write and review reports on activities related to projects. Track budgets and ensure fiscally responsible management. Educate public and agency personnel on biology, status and management of native fishes through presentations and other outreach activities. Maintain statewide database on distribution of fisheries resources. Coordinate with State and Federal Agencies on management and recovery of fishes listed under the Endangered Species Act. Perform as Acting Program Manager and Acting Branch Chief in their absence. Acted as consultant to the Desert Fishes Recovery Team.

10/1991-8/1996 Wildlife Assistant and Specialist I, Arizona Game and Fish Department, Phoenix, Working Title- Native Fish Biologist

Learned to plan, organize, coordinate, conduct, analyze and report on native fish management activities. Conducted wildlife surveys (fisheries), supervised interns and assistants, made recommendations on wildlife management decisions, trained Department personnel and others on fish management techniques and goals. Made recommendations to Department and U.S. Fish and Wildlife Service biologists on management and recovery of the Gila topminnow and desert pupfish under the Endangered Species Act.

PUBLICATIONS AND PRESENTATIONS

Authored or co-authored numerous annual reports to the U.S. Fish and Wildlife Service on Section 6 funded activities, and prepared other Department reports on activities as identified below (copies upon request).

Weedman, D.A., A.L. Girmendonk and K.L. Young. 1996. Status review of Gila chub, *Gila intermedia*, in the United States and Mexico. Technical Report 91, Arizona Game and Fish Department, Phoenix, Arizona.

Weedman, D.A. and K.L. Young. 1997. Status of the Gila topminnow and desert pupfish in Arizona. Technical Report 118, Arizona Game and Fish Department, Phoenix, Arizona.

Abarca, F.J. and **D.A. Weedman**. 1993. Native Fishes of Tonto Creek, Tonto National Forest, Arizona. Nongame Technical Report, Arizona Game and Fish Department, Phoenix, Arizona.

Weedman, D.A. 1999. Revised Gila topminnow (*Poeciliopsis o. occidentalis*) Recovery Plan. Arizona Game and Fish Department, Phoenix, Arizona.

Weedman, D.A., P. Sponholtz and S. Hedwall. 2005. Fossil Creek Native Fish Restoration Project. Arizona Game and Fish Department, Phoenix Arizona.

Arizona State Parks Board Action Report

Agenda Item #: J-11



Title: Consider Appointing Members To The Historic Preservation Advisory Committee (HPAC)
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

HPAC Recommended Motion:

I move that the Arizona State Parks Board waive the county residence distribution policy and re-appoint Victor Linoff from Maricopa County and Tami Ryall from Maricopa County to the Historic Preservation Advisory Committee (HPAC) to fill two of the three expired positions; each to begin to serve immediately through December 31, 2014.

I further move that the Arizona State Parks Board newly appoint Doug Thomsen from Yuma County to the Historic Preservation Advisory Committee (HPAC) to fill the third expired position and to begin to serve immediately through December 31, 2014.

Status to Date:

The mandate of the HPAC encompasses making recommendations on the expenditure of Heritage Funds for the historic preservation program. Nominees must be Arizona residents in order to be eligible, and no more than three HPAC members may reside in the same county, however this requirement has been waived in the past due to the lack of applicants from other counties. One member must be a representative of a non-profit preservation organization; one member must be a representative of a local government preservation program; two members must be preservation professionals; and three members must be citizens-at-large who are active in or familiar with historic preservation. Members serve three-year terms.

HPAC has seven members. Currently there are three terms past expiration that the Board previously approved to continue to serve. The role of the HPAC is to advise the Board on matters related to preservation and to advise on the Historic Preservation Grants Program. This program is currently inactive due to the termination of the Heritage Fund. At the November 17, 2010, Board meeting, members of HPAC requested that the Board retain the current HPAC members to evaluate and advise the Board about preservation matters in its future within the state parks program.

The current membership of HPAC is (position to be filled in *italics*):

<u>Name</u>	<u>Affiliation</u>	<u>County</u>	<u>Term End</u>
Joe Nucci	Preservation Professional	Maricopa	12/31/11
<i>Theresa Nesser</i>	<i>Citizen-At-Large</i>	<i>Pinal</i>	<i>12/31/10</i>
Winston Thorne, Jr.	Preservation Professional	Maricopa	12/31/11
Bonnie Bariola	Non-Profit Preservation	Maricopa	12/31/12
<i>Tami Ryall</i>	<i>Citizen-At-Large</i>	<i>Maricopa</i>	<i>12/31/10</i>
Pat Stein	Non-Profit Preservation	Coconino	12/31/12
<i>Victor Linoff</i>	<i>Citizen-At-Large</i>	<i>Maricopa</i>	<i>12/31/10</i>

Arizona State Parks Board Action Report
Agenda Item #: J-11

On November 17, 2010, the Board voted to retain the current HPAC members as an inactive Committee for 2011, and reconsider the Committee membership and activities in one year.

HPAC met on June 2, 2011, to review and discuss the applications received for the three expired positions and unanimously endorsed the qualified applicants, and forwarded them to the Parks Board for their consideration.

The following three individuals applied to become a member of HPAC.

<u>Name</u>	<u>Committee Position</u>	<u>County</u>
Victor Linoff	Citizen-At- Large	Maricopa
Tami Ryall	Citizen-At-Large	Maricopa
Doug Thomsen	Local Government Preservation Program	Yuma

Time Frame:

Newly appointed HPAC members will begin to serve immediately through December 31, 2014.

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

The Parks Board voted to retain the current HPAC members as an engaged Committee for 2011 and reconsider the Committee membership and activities in one year on November 17, 2010.

Attachments:

Candidate Information: Victor Linoff

Candidate Information: Tami Ryall

Candidate Information: Doug Thomsen

**HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC)
2011 APPLICATION**

Full Name: Victor M. Linoff

Home Address: 820 North Robson
Mesa, AZ 85201

Business Address: 628 N. Center St. #201
Mesa, AZ 85201

Home Telephone: 480-270-4816

Business Telephone: 480-967-4729

E-Mail Address: vlinoff@twtdbooks.com

HOME COUNTY: Maricopa

**Victor M. Linoff, Chair
Historic Preservation Advisory Committee
480-967-4729 vlinoff@twtdbooks.com**

May 25, 2010

Please accept this document as an expression of my interest in reappointment for a continuing term on the Historic Preservation Advisory Committee.

During my period of service, I've come to really appreciate the value of the HPAC and the important contribution it makes to preservation in Arizona.

Presently HPAC is actively engaged in an effort to restore the Heritage Fund. It wants to take this current interval to develop a strategic plan that will guide HPAC when grant opportunities are reinstated.

As a senior member of HPAC I believe my long experience can lend value to the formidable challenges we face.

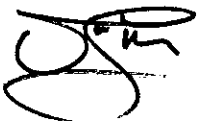
My resume includes a long preservation history with several awards honoring my efforts. During my chairmanship of HPAC, I led the rewriting of the Grant Manual and with the help of the ASPB, turned the program into a more relevant bi-annual activity.

I helped implement Mesa's CLG program and subsequently chaired the Mesa Historic Preservation Board for its first 11 years. Currently, I assist and advise the Tempe Historic Preservation Commission, serve on the Tempe Historic Preservation Foundation Board, and am president of the Mesa Preservation Foundation Board.

I have found my time on HPAC very rewarding and would appreciate the opportunity to continue service.

If I can answer any questions please do not hesitate to contact me. Thank you for your consideration.

Sincerely,



Victor M. Linoff*

26 May 2011

Robert Baldwin, Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, Arizona 85007

Dear Mr. Baldwin,

Please accept my application for re-appointment as a citizen-at-large member of the Historic Preservation Advisory Committee (HPAC). I have enjoyed serving on the HPAC over the years and remain committed. As an Arizona native, I treasure our state's historical legacy and would like to continue to volunteer. A brief overview of my education and experience is attached, but in summary I hope my background with both State and local government is useful to the committee.

My introduction to the HPAC came years ago when the community I work for, the Town of Gilbert, applied for funding to restore our original adobe jail. Preparation of the application materials, participating in the selection process, and the eventual construction of the rehabilitation project gave me both experience with the staff and an understanding of the program. The project was a success and continues to be a point of pride for our community. By serving on the HPAC, I hope to provide others with an equally rewarding experience.

Thank you for your consideration,

T. Ryall

Tami Ryall
1415 East Manhattan Drive
Tempe, Arizona 85282

HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC) 2011 APPLICATION

Full Name: **TAMI RYAN**

Home Address: **1415 E. MANHATTAN DRIVE
TEMPE, AZ 85282**

Business Address: **50 E. GULF CENTER
GILBERT, AZ 85296**

Home Telephone: **480.413.1403**

Business Telephone: **602.244.3175**

E-Mail Address: **TAMI.RYAN@GILBERTAZ.GOV**

HOME COUNTY: **MARICOPA**

The Arizona State Parks Board appoints the seven-member, volunteer Historic Preservation Advisory Committee (HPAC). The HPAC provides input and guidance on the Historic Preservation Grant Program. The Committee interacts with the Arizona State Parks Grant Section and the State Historic Preservation Officer (SHPO) and advises the Arizona State Parks Board on the Historic Preservation Grant Program and Grants. Each individual is appointed to a three-year term. The committee meets throughout the year as needed and travel expenses may be reimbursed per state guidelines, when funding is available.

Nominees must be Arizona residents in order to be eligible, and no more than three HPAC members may reside in the same county. One member must be a representative of a non-profit preservation organization; one member must be a representative of a local government preservation program; two members must be preservation professionals; and three members must be citizens-at-large who are active in or familiar with historic preservation.

At present, the committee is seeking to fill positions that were vacant as of January 1, 2011

RESIDENCY REQUIREMENTS

There are no openings for Maricopa County residents, two openings for Pinal County residents, and three openings for residents of all other counties in Arizona.

APPLICATION REQUIREMENTS

Please attach a personal letter describing your interest and motivation for wanting to volunteer for the HPAC. Briefly address these issues:

- Education, training, and/or experience
- Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior advisory committee experience, or career achievements.
- Personal pursuits: Describe your primary historic preservation activities and interests, historic areas or resources within Arizona you are familiar with, and any other relevant items about yourself you would like to share.

**APPLICATION AND LETTER OF INTEREST FOR HPAC ARE DUE AT THE ARIZONA STATE PARKS OFFICE BY
5:00 P.M. – FRIDAY, MAY 27, 2011**

Robert Baldwin, Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Arizona State Parks Board Advisory Committee Nomination Application Form for 2011

50 EAST CIVIC CENTER • GILBERT, ARIZONA 85296
 PHONE (480) 503-6765 • FAX (480) 497-4943 • E-MAIL TAMIR@CI.GILBERT.AZ.US

TAMI RYALL *(Career Brief)*

EDUCATION

1994	Arizona State University <i>Master of Public Administration (MPA)</i>	Tempe, Arizona
1991	Arizona State University <i>Bachelor of Science – Sociology (BS)</i>	Tempe, Arizona

PROFESSIONAL EXPERIENCE

Town of Gilbert

2006 – now	Assistant Town Manager
2002 – 2006	Deputy Town Manager
1999 – 2002	Assistant to the Town Manager
1997 – 1999	Intergovernmental Relations Coordinator

Arizona State Senate

1996 – 1997	Research Analyst, Senate Appropriations Committee
1994 – 1996	Research Analyst, Senate Government Committee
1993 – 1994	Assistant Research Analyst, Senate Finance Committee

PROFESSIONAL ACTIVITIES

Chair, Maricopa Association of Governments Regional Bicycle Committee (2002-2008)

Chair, Maricopa Association of Governments Regional Pedestrian Committee (2003-2008)

Vice Chair, Regional Public Transit Authority Financial Oversight Committee (2007-2009)

State Historic Preservation Advisory Committee of the State Parks Board (ongoing since 2007)

State Infrastructure Bank Advisory Board Member (1999-2005)

COMMUNITY ACTIVITIES

Gilbert Leadership Program Board of Directors (2004-2008)

AWARDS RECEIVED

Arizona City and County Managers' Association Outstanding Assistant Manager of the Year (2008)

Arizona City and County Managers' Association Harvard Scholarship Recipient (2007)

American Society of Public Administrators Arizona Individual Innovator Award Recipient (2004)

Gilbert Community of Excellence Public Service Employee of the Year (2003)

675 S. 7th Ave.
Yuma, AZ 85364

May 23, 2011

Robert Baldwin
Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Dear Mr. Baldwin,

My name is Doug Thomsen and I am submitting my application for the Historic Preservation Advisory Committee opening. I have worked for the city of Yuma Planning Department for four years, with three of those years in the historic preservation division. My main duties include writing and presenting a majority of the staff reports to our local Design and Historic Review Commission and acting as the historic preservation representative at our pre-development meetings. Prior to working for the city of Yuma, I was enrolled at the University of Nebraska where I obtained a Bachelor of Science and Design in Architecture.

While I have not served on a formal review board, I do have experience sitting on informal review boards and also have a great deal of experience with city review boards. My informal review board experience came during architecture school presentations where the students had opportunities to review and critique their classmates' work. During my time with the city of Yuma, I have gained a thorough understanding of how commissions operate by watching and presenting at City Council, Planning and Zoning Commission and Design and Historic Review Commission meetings.

Through my formal architecture training I gained a deep appreciation for architecture and buildings that personify different ideas and styles. Through my work as a historic preservationist, I have expanded my understanding of how "historic" also applies to places that are significant for a variety of other reasons. While I continue to further my understanding of architecture and the history of the state, I have recently become interested in the economics of historic preservation, both on a site scale and how it affects surrounding areas.

I believe the HPAC presents an opportunity for me to put my knowledge and appreciation of Arizona's history to a good use. I want to thank you for your time in reviewing my application and hope to hear from you soon.

Sincerely,

Doug Thomsen

**HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC)
2011 APPLICATION**

Full Name: Douglas Jeffrey Thomsen

Home Address: 675 S. 7th Ave.
Yuma, AZ 85364

Business Address: PO Box 13013
Yuma, AZ 85366

Home Telephone: (402) 676-2294

Business Telephone: (928) 373-5175

E-Mail Address: Douglas.Thomsen@YumaAZ.gov

HOME COUNTY: Yuma

The Arizona State Parks Board appoints the seven-member, volunteer Historic Preservation Advisory Committee (HPAC). The HPAC provides input and guidance on the Historic Preservation Grant Program. The Committee interacts with the Arizona State Parks Grant Section and the State Historic Preservation Officer (SHPO) and advises the Arizona State Parks Board on the Historic Preservation Grant Program and Grants. Each individual is appointed to a three-year term. The committee meets throughout the year as needed and travel expenses may be reimbursed per state guidelines, when funding is available.

Nominees must be Arizona residents in order to be eligible, and no more than three HPAC members may reside in the same county. One member must be a representative of a non-profit preservation organization; one member must be a representative of a local government preservation program; two members must be preservation professionals; and three members must be citizens-at-large who are active in or familiar with historic preservation.

At present, the committee seeks to fill positions that were vacant as of January 1, 2011.

RESIDENCY REQUIREMENTS

There are no openings for Maricopa County residents, two openings for Pinal County residents, and three openings for residents of all other counties in Arizona.

APPLICATION REQUIREMENTS

Please attach a personal letter describing your interest and motivation for wanting to volunteer for the HPAC. Briefly address these issues:

- **Education, training, and/or experience**
- **Career highlights:** Describe significant related experience, civic and professional activities, elected offices, prior advisory committee experience, or career achievements.
- **Personal pursuits:** Describe your primary historic preservation activities and interests, historic areas or resources within Arizona you are familiar with, and any other relevant items about yourself you would like to share.

APPLICATION AND LETTER OF INTEREST FOR HPAC ARE DUE AT THE ARIZONA STATE PARKS OFFICE BY
5:00 P.M. -- FRIDAY, MAY 27, 2011

Robert Baldwin, Advisory Committee Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Arizona State Parks Board Advisory Committee Nomination Application Form for 2010

Arizona State Parks Board Action Report
Agenda Item #: J-12



Title: Consider Appointing Members To The Off-Highway Vehicle Advisory Group (OHVAG)
Staff Lead: Jay Ziemann, Assistant Director
Date: June 23, 2011

OHVAG Recommended Motion:

I move that the Arizona State Parks Board appoint Bill Nash to the Off-Highway Vehicle Advisory Group (OHVAG) to fill one of the vacant organization affiliation positions to begin to serve immediately through December 31, 2014.

OHVAG Recommended Motion:

I move that the Arizona State Parks Board waive the two-term limit policy and re-appoint Rebecca Antle to the OHVAG to continue serving in an organization affiliation position through December 31, 2014.

OHVAG Recommended Alternate Motion, in the event the Parks Board does not approve to waive the two-term limit policy:

I move that the Arizona State Parks Board waive the county residence distribution policy and appoint Jack Hickman to the OHVAG to fill one of the vacant organization affiliation positions to begin to serve effective immediately through December 31, 2014.

OHVAG Recommended Alternate Motion, in the event the Parks Board does not approve to waive the two-term limit policy or the county residence distribution policy:

I move that the Arizona State Parks Board appoint Thomas McArthur to the OHVAG to fill one of the vacant organization affiliation positions to begin to serve effective immediately through December 31, 2014.

Status to Date:

The Off-Highway Vehicle Advisory Group (OHVAG) advises the Arizona State Parks Board (Board) on the implementation of the Arizona Off-Highway Vehicle (OHV) Recreation Plan and Program. Residency requirements state that no more than two OHVAG members may reside in the same county, however this requirement has been waived in the past due to the lack of applicants from other counties. Five members must be members of organized OHV groups. One member must represent the general public or casual OHV enthusiasts. One member must be a member of a sportsperson organization. Members serve a maximum of two consecutive three-year terms. OHVAG has seven members. Currently there are two terms past expiration. Both vacancies are for representatives from an OHV organization. Organizational affiliation should be distributed between four-wheel drive, ATV, and motorcycle interests.

The current membership of OHVAG is (positions to be filled in *italics*):

<u>Name</u>	<u>Affiliation</u>	<u>County</u>	<u>Term End</u>
John Savino	Citizen-At-Large	Navajo	12/31/13
Don French	White Mtn Open Trails Assoc	Mohave	12/31/13

Arizona State Parks Board Action Report
Agenda Item #: J-12

Pete Pfeifer	American Motorcyclist Assoc	Pima	12/31/12
David Moore	Rocky Mtn Elk Foundation	Maricopa	12/31/11
Hank Rogers	Apache Cty ATV Roughriders	Apache	12/31/11
Robert Beigel	Mesa 4-Wheelers	Maricopa	12/31/10
Rebecca Antle	AZ State Assoc of 4-Wheel Drive Clubs	Pima	12/31/10

On November 17, 2010, the Board voted to appoint one new member, Don French to a three-year term and re-appointed John Savino to a second three-year term beginning January 1, 2011. The Board also voted to allow Rebecca Antle to continue to serve on OHVAG until a replacement could be appointed.

OHVAG met on June 3, 2011, to review and discuss the applications for the two expired positions and make recommendations for qualified applicants to the Parks Board for their consideration.

The following individuals applied for membership to OHVAG:

<u>Name</u>	<u>Affiliation</u>	<u>County</u>
Rebecca Antle	AZ State Assoc of 4-Wheel Drive Clubs	Pima
Jack Hickman	AZ Off-Highway Vehicle Coalition	Maricopa
Bill Nash	Apache Cty ATV Roughriders	Maricopa
Thomas McArthur	Coconino Trail Riders	Yavapai

Time Frame:

Newly appointed OHVAG members will begin to serve immediately through December 31, 2014.

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Planning Goal: To document our progress through planning, analysis and research.

Relevant Past Board Actions:

The Parks Board voted to appoint the following members to OHVAG: Donald French to a three-year term, and John Savino to a second three-year term on November 17, 2010. The Parks Board also appointed Rebecca Antle continue to serve on OHVAG until a replacement could be appointed on November 17, 2010.

Attachments:

Candidate Information: Rebecca Antle

Candidate Information: Jack Hickman

Candidate Information: Bill Nash

Candidate Information: Thomas McArthur

Rebecca Antle
Resume
May 24, 2011

I have been involved in some time of out door recreation from the time I can remember, whether it was camping in the desert and target shooting with my dad to four wheeling my significant other and our son and grand kids.

I am have served on the OHVAG and would love to continue as we have accomplished so many things in the past and have done a great job of keeping the motorized community informed.. I also feel that we have a good working relationship.

I own a 1978 CJ 7 that has been slightly modified along with an engine rebuild and several sets of tires. I bought my Jeep back in the early 80's.

We have been four wheeling in Arizona, Colorado, New Mexico, Utah, Idaho, Oregon, Washington and Mexico. Hopefully we can eventually wheel the other states someday.

I have been heavily involved in organized four wheeling since 1986 and have held many positions with our clubs here in southern Arizona.

At present I am the president of the Arizona State Association of 4 Wheel Drive Clubs (ASA4WDC) and just took office in January. The ASA4WDC has been around since 1976 and has approximately 24 organized clubs as members throughout the state. I have also held the positions of Secretary and Editor for several years.

I also hold the position of Legislative Liaison with the ASA4WDC. This is a position I created several years ago to keep our members informed on the many issues that affect our sport.

I also belong to the Tucson Rough Riders (TRR) as the Delegate to the ASA4WDC, and the Land Use Chair. I have held the positions of Vice President, Secretary and Editor since joining the TRR.

I believe I have a pretty good working relationship with several of our agencies here in Southern Arizona. And this stems from being associated with a well recognized group as the ASA4WDC and the TRR.

Over the past 20 years I have had the opportunity to become involved with route evaluation and inventory with the BLM and the Forest Service. This was a very educational process, I wish I could get paid to do that as a living I think it would be a benefit to all involved.

I was a member of the beginning group that eventually formed the AZOHVC, in fact I believe I was responsible for helping them name the organization.

Many years ago when the Arizona State Parks started the gas tax grant processes there was a group that formed in Tucson that was a truly mutli access group. This group has representatives from all forms of outdoor recreation. We worked on the grant process for the Redington area and that group eventually evolved into the original planners for the Pima Motorsports Park.

I believe that motorized recreation is one of the best forms of outdoor recreation. Not only can you see a lot of territory in a weekend, but you get to spend it with your family and friends who are some of the greatest people on earth. The four wheelers are some of the most giving and resourceful people I have met. Never once in all of the years I have been wheeling have we left someone unless it just couldn't be helped. Wheelers can come up with the most inventive ways of getting you back on the trail. And with using mainly duct tape and safety wire.

I hope to be wheeling as long as I can because there is so much more to see and I want my grand kids to see it with me.

Rebecca Antle
OHVAG Member

OFF-HIGHWAY VEHICLE ADVISORY GROUP (OHVAG) APPLICATION

The Arizona State Parks Board appoints seven volunteer members to the Off-Highway Vehicle Advisory Group (OHVAG/ Group). The Group advises the Arizona State Parks Board on OHV issues and trends, the development and implementation of the Off-Highway Vehicle (OHV) Recreation Plan, and project selection for expenditures from the Arizona Off-Highway Vehicle Recreation Fund (ARS §28-1176) and Federal Recreational Trails Program (Motorized Portion) (23 U.S.C. 206). The Group meets for 3-5 hours several times annually at locations around the State and members may participate on sub-committees or at selected OHV events throughout the year. Weekday availability may be required. Travel expenses may be reimbursed per state guidelines when funds are available.

Applicants must be an Arizona resident. No more than two OHVAG members may reside in the same county. Five of the seven members positions must be affiliated with an OHV organization. One member position must represent casual OHV recreationists or the general public. One member position must represent a sportsperson's group identified as an organization representing hunting, fishing, or similar sportsperson outdoor activities. The Group strives to maintain diversity in the type of OHV users serving at any time. OHVAG members are recognized as leaders in responsible, safe use; champions for access and managed facilities; and proponents for environmental protection and user education. Review the OHVAG MEMBERS at the State Parks website to determine what positions will be available at the end of any year.

The Off-Highway Vehicle Advisory Group reviews applications in October and makes a recommendation for approval by the Arizona State Parks Board at their November meeting. Three-year terms begin in January.

PLEASE CONSIDER MY APPLICATION FOR SERVICE AS AN OHVAG VOLUNTEER MEMBER

Full Name: Rebecca Antle

Prefer to be called: Becky

Home Address: 6250 N. Diamond Hills Lane

Business Address: 2051 W. Sunset Road

Home Telephone: 520-682-0273

Business/ Cell Telephone: 520-293-1488

E-Mail Address: 4critter@comcast.net

County of Residence: Pima

AFFILIATION REQUIREMENT -- PLEASE CHECK ALL POSITIONS FOR WHICH YOU ARE APPLYING

☐ Sportsperson Organization

Identify organization:

☒ OHV Organization

Identify organization: AZ State Assoc. of 4 Wheel Drive Clubs, Inc.

☐ Casual OHV recreationist

Vehicle(s) used:

☐ General Public

APPLICATION REQUIREMENTS

1. Completed application form.
2. A letter describing what you will bring to OHVAG and what you think OHVAG should accomplish.
3. Briefly address the following:
 - Education, training and/or experience
 - Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior organizational experience/ leadership, and career achievements.
 - Personal pursuits: Describe your primary interest and experience in motorized recreation, geographical areas within Arizona where you recreate, and any other volunteer experiences and relevant items about yourself.
4. A letter on official letterhead from an authorized representative of your affiliated OHV or Sportsperson's organization stating that you are a member in good standing and your organization supports your appointment to serve on OHVAG. (Not required for casual OHV recreationist or general public applicant.)

COMPLETED APPLICATION, LETTER OF INTEREST, AND ORGANIZATION SUPPORT LETTER
MAY BE SUBMITTED AT ANY TIME TO:

Robert Baldwin, Recreational Trails Grants Coordinator



ASA4WDC

ARIZONA STATE ASSOCIATION OF 4 WHEEL DRIVE CLUBS

P.O. BOX 23904
TEMPE, AZ 85285
(602) 258-4BY4
FAX: 480 641 5464
Email: asa4wdc@asa4wdc.org

May 24, 2011

Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

ATTENTION: ADVISORY COMMITTEE

To Whom It May Concern:

Rebecca Antle has been a member of the Arizona State Association of 4-Wheel Drive Clubs for nearly 20 years. The ASA4WDC strives to encompass 4-Wheel Drive enthusiasts into the organization with the goal to educate both "driver safety" as well as "land use ethics".

She has been a member of the Executive Board of the ASA4WDC for a number of years serving in numerous positions. She is our current President and Legislative Liaison.

The ASA4WDC supports Rebecca and request she be considered for a continuing position on the Off Highway Vehicle Advisory Group.

Sincerely,

Sandee McCullen

Sandee McCullen
Secretary



TUCSON ROUGH RIDERS

May 23, 2011

Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

ATTENTION: ADVISORY COMMITTEE

RE: OHV Advisory Appointment for Rebecca Antle

To Whom It May Concern,

The Tucson Rough Riders strive to encompass OHV enthusiasts into the organization. This memberships main goal is to educate..... Both "driver safety" as well as "land use ethics" and "responsible use".

Becky has been an active member of the Tucson Rough Riders as well as the State Association (ASA4WDC). She is always in the front lines to help where needed. For most of Becky's years with TRR she has been active in partnerships with the land management agencies and is always stepping up to help where needed.

We feel Becky would be an asset to the OHVAG and ask she be considered for a continuing position on the Off Highway Vehicle Advisory Group, representing the 4-wheeling community. Thank you for your consideration.

Sincerely,



Chris Richardson

Jack G Hickman III
4442 E. Capistrano Ave.
Phoenix, AZ 85044
February 3, 2011

Robert Baldwin
Recreational Trails Grants Coordinator
Arizona State Parks
1300 West Washington St.
Phoenix, AZ 85007


Dear Mr. Baldwin:

I am writing this letter today as an addendum to my Application for the Off-Highway Vehicle Advisory Group.

I grew up in Kansas attending College at Emporia State University as well as playing football. I then moved to the state of Arizona in 2001 and shortly thereafter began my passion for OHV recreation. I have been an avid OHV recreationist ever since. My primary application is rock crawling in my 99 Wrangler. I have been on trails all over the state and in 2006 I began to get involved on the land use side of the sport as I saw that would/could be a major hurdle going forward. It was at that time I became a 4x4 Rep w/ the Arizona Off-Highway Vehicle Coalition (AZOHVC). I also decided I needed to become part of a recognized rock crawling club also. At this time I joined the Arizona Rock Rats of which Jim Florence is President. I worked with our 4x4 user groups for a few years and in 2010 I pursued election as President of the AZOHVC the office that I still hold at this time. I am passionate about my own pursuits in OHV recreation and those of the general public. Based on this passion I have also been a member of the Arizona State Association of 4 Wheel Drive Clubs (ASA4WDC). I was a board member at large via my club for several years and in November of 2010 I was also elected as Vice-President of the ASA4WDC. As you can see I have immersed myself with the surroundings and background to be successful with the OHVAG should yourself and the board, choose to accept me.

Professionally I have worked for 2 companies in my 34 years. I first worked for Deluxe Corporation from 1997 to 2009. I was a Vendor Analyst in regards to Check Printing applications with Large Accounts such as Chase and Wachovia. Currently I am employed by JPMorgan Chase & Co. since 2009. I am in the Home Lending arena with responsibility to post Default Mortgage review. I feel that my career helps with my ability to be objective with my analysis of the issues/proposals that are put in front of OHVAG.

Thank You for the time and the Opportunity to serve the OHV Recreationists of Arizona.



OFF-HIGHWAY VEHICLE ADVISORY GROUP (OHVAG) APPLICATION

The Arizona State Parks Board appoints seven volunteer members to the Off-Highway Vehicle Advisory Group (OHVAG/Group). The Group advises the Arizona State Parks Board on OHV issues and trends, the development and implementation of the Off-Highway Vehicle (OHV) Recreation Plan, and project selection for expenditures from the Arizona Off-Highway Vehicle Recreation Fund (ARS §28-1176) and Federal Recreational Trails Program (Motorized Portion) (23 U.S.C. 206). The Group meets for 3-5 hours several times annually at locations around the State and members may participate on sub-committees or at selected OHV events throughout the year. Weekday availability may be required. Travel expenses may be reimbursed per state guidelines when funds are available.

Applicants must be an Arizona resident. No more than two OHVAG members may reside in the same county. Five of the seven members positions must be affiliated with an OHV organization. One member position must represent casual OHV recreationists or the general public. One member position must represent a sportsperson's group identified as an organization representing hunting, fishing, or similar sportsperson outdoor activities. The Group strives to maintain diversity in the type of OHV users serving at any time. OHVAG members are recognized as leaders in responsible, safe use; champions for access and managed facilities; and proponents for environmental protection and user education. Review the OHVAG MEMBERS at the State Parks website to determine what positions will be available at the end of any year.

The Off-Highway Vehicle Advisory Group reviews applications in October and makes a recommendation for approval by the Arizona State Parks Board at their November meeting. Three-year terms begin in January.

PLEASE CONSIDER MY APPLICATION FOR SERVICE AS AN OHVAG VOLUNTEER MEMBER

Full Name: Jack G Hickman III

Prefer to be called: Jack

Home Address: 4442 E. Capistrano Ave. Phoenix, AZ 85044

Business Address: 1820 E. Sky Harbor Circle S, Phoenix, AZ 85034

Home Telephone: N/A

Business/Cell Telephone: 602-743-5685

E-Mail Address: 1blkjp@gmail.com

County of Residence: Maricopa

AFFILIATION REQUIREMENT -- PLEASE CHECK ALL POSITIONS FOR WHICH YOU ARE APPLYING

- ☐ Sportsperson Organization
- ☒ OHV Organization
- ☒ Casual OHV recreationist
- ☐ General Public

Identify organization:

Identify organization: AZOHVC/ASA4WDC

Vehicle(s) used: Jeep Wrangler

APPLICATION REQUIREMENTS

1. Completed application form.
2. A letter describing what you will bring to OHVAG and what you think OHVAG should accomplish.
3. Briefly address the following:
 - Education, training and/or experience
 - Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior organizational experience/leadership, and career achievements.
 - Personal pursuits: Describe your primary interest and experience in motorized recreation, geographical areas within Arizona where you recreate, and any other volunteer experiences and relevant items about yourself.
4. A letter on official letterhead from an authorized representative of your affiliated OHV or Sportsperson's organization stating that you are a member in good standing and your organization supports your appointment to serve on OHVAG. (Not required for casual OHV recreationist or general public applicant.)

COMPLETED APPLICATION, LETTER OF INTEREST, AND ORGANIZATION SUPPORT LETTER
MAY BE SUBMITTED AT ANY TIME TO:

Robert Baldwin, Recreational Trails Grants Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

602/542-7130 / rbb2(at)azstateparks.com



Arizona State Association of Four Wheel Drive Clubs
P.O. Box 23904
Tempe, Arizona 85282

January 29, 2011

Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Attention: Advisory Committee
Robert Baldwin, Advisory Committee Coordinator

Dear Mr. Baldwin

I would like to recommend Jack Hickman to the Arizona State Parks Off Highway Advisory Group (OHVAG).

I have known Jack for several years and he has been a great help to the Arizona State Association of 4 Wheel Drive Clubs (ASA4WDC) with many issues.

The ASA4WDC has also worked alongside Jack and the Arizona Off Highway Vehicle Coalition (AZOHVC) on many issues effecting organized off highway recreation.

As a member and past member of the OHVAG I believe Jack would be a wonderful asset to the group. He is well versed in what effects our recreation and has a good handle on ways to improve it.

The ASA4WDC is very proud to recommend Jack Hickman as a member of the OHVAG.

Sincerely

A handwritten signature in cursive script, appearing to read "Rebecca Antle".

Rebecca Antle
ASA4WDC President 2011



ARIZONA OFF-HIGHWAY VEHICLE COALITION

P.O. Box 71098
Phoenix, AZ 85050
WEB: azohv.org

Executive Board

President
Jack Hickman

Vice President
Don Hood

Secretary/Treasurer
Sandee McCullen

Education & Grants Director
Jeff Gursh

Legislative Director
Sanford Cohen

Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

RE: Introduce Jack Hickman

ATTENTION: ADVISORY COMMITTEE
Bob Baldwin

To Whom It May Concern:

The Arizona Off Highway Vehicle Coalition (AZOHVC) was incorporated in 2003 with the help and partnership with the National Off Highway Vehicle Conservation Council (NOHVCC). The NOHVCC is a national education organization sponsored by OHV dealers and manufacturers across the country. The AZOHVC membership encompasses all OHV enthusiasts in Arizona as well as OHV dealers and businesses with the intent of drawing all OHV venues together to educate and work toward the goal of responsible OHV use. Both are non-profit organizations however, the AZOHVC is totally volunteer run.

We would like to introduce Jack Hickman to you. He has been a member of the AZOHVC since its beginning and is now the President. He has been involved in building this organization as well as our relationships with our land management agencies. He understands the needs of OHV and has connections with numerous member groups and we believe he would be an asset to the OHVAG.

The AZOHVC Executive Board is very proud to recommend Jack to you and ask he be considered for a position on the Off Highway Vehicle Advisory Group.

Sincerely,

Sandee McCullen

Sandee McCullen
Secretary/Treasurer



JOINING TOGETHER
TO
CONSERVE
PROTECT
and
USE
OUR LANDS

To OHVAG,

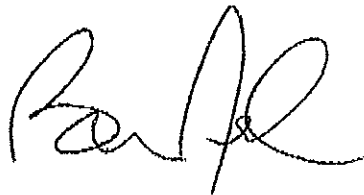
I believe I would bring a lot of knowledge about retail, OHV riding, and customer awareness to OHVAG. My goal would primarily be to bridge the gap between the state and the general OHV population for educational reasons as well as help establish better communications in regards to riding areas, issues with improper land use, and establishing rider clubs that will use the land as a privilege not a right.

My background in the OHV retail sales dates back to 1985 in Arizona when I started as a salesman at Apache Honda and still continues today with the RideNow organization. I am currently the COO of RideNow Powersports 24 locations nationally (17 sell OHV), 8 of which are stores in Arizona selling OHV and we sell 6 different brands of OHV's out of those stores amounting to well over 2000 OHV units a year currently and has been as high as 10,000 a year not too long ago. I have a great relationship with many of the OEM'S (Polaris, Can-Am, Suzuki to name a few) and have been a great supporter of the Arizona ATV Jamboree held in Springerville as well as being the President of the now defunct APIA (Arizona Powersports Industry Association) for several years.

I am an avid rider living in the Scottsdale area as well as owning a cabin in Greer bordering the Apache Sitgreaves National Forest in Apache county where I do most of my riding throughout the year and the sand dunes in both Yuma and in California with an occasional trip to Rocky Point, Mexico. I have been an avid rider since I was 5 years old and have a wife and 3 kids who love to ride as well and that was my sole reason for buying my place in Greer, AZ was to ride OHV's. I have participated in the Jamboree in Springerville every year since it began.

Please consider me as a candidate for OHVAG I know I can help make a difference.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Nash', written over a white background.

Bill Nash

OFF-HIGHWAY VEHICLE ADVISORY GROUP (OHVAG) APPLICATION

The Arizona State Parks Board appoints seven volunteer members to the Off-Highway Vehicle Advisory Group (OHVAG/Group). The Group advises the Arizona State Parks Board on OHV issues and trends, the development and implementation of the Off-Highway Vehicle (OHV) Recreation Plan, and project selection for expenditures from the Arizona Off-Highway Vehicle Recreation Fund (ARS §28-1176) and Federal Recreational Trails Program (Motorized Portion) (23 U.S.C. 206). The Group meets for 3-5 hours several times annually at locations around the State and members may participate on sub-committees or at selected OHV events throughout the year. Weekday availability may be required. Travel expenses may be reimbursed per state guidelines when funds are available.

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The Off-Highway Vehicle Advisory Group reviews applications in October and makes a recommendation for approval by the Arizona State Parks Board at their November meeting. Three-year terms begin in January.

PLEASE CONSIDER MY APPLICATION FOR SERVICE AS AN OHVAG VOLUNTEER MEMBER

Full Name: William Nash Prefer to be called: Bill
 Home Address: 7682 E. Soaring Eagle Way Business Address: 6655 S. Kyrene Rd, Tempe
 Home Telephone: 480-575-7086 Business/Cell Telephone: 602-513-1301
 E-Mail Address: bnash@ridenow.com
 County of Residence: Maricopa and Apache (cabin owner for past 5 years)

AFFILIATION REQUIREMENT -- PLEASE CHECK ALL POSITIONS FOR WHICH YOU ARE APPLYING

- ☐ Sportsperson Organization
☒ OHV Organization
☒ Casual OHV recreationist
☒ General Public

Identify organization:

Identify organization: RideNow Powersports

Vehicle(s) used: 2011 Polaris RZR XP

APPLICATION REQUIREMENTS

- Completed application form.
- A letter describing what you will bring to OHVAG and what you think OHVAG should accomplish.
- Briefly address the following:
 - Education, training and/or experience
 - Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior organizational experience/leadership, and career achievements.
 - Personal pursuits: Describe your primary interest and experience in motorized recreation, geographical areas within Arizona where you recreate, and any other volunteer experiences and relevant items about yourself.
- A letter on official letterhead from an authorized representative of your affiliated OHV or Sportsperson's organization stating that you are a member in good standing and your organization supports your appointment to serve on OHVAG. (Not required for casual OHV recreationist or general public applicant.)

COMPLETED APPLICATION, LETTER OF INTEREST, AND ORGANIZATION SUPPORT LETTER
 MAY BE SUBMITTED AT ANY TIME TO:

Robert Baldwin, Recreational Trails Grants Coordinator
 Arizona State Parks
 1300 West Washington
 Phoenix, AZ 85007

602/542-7130 / rbb2(at)azstateparks.com

ARIZONA OFF-HIGHWAY VEHICLE COALITION

P.O. Box 71098
Phoenix, AZ 85050
WEB: azohv.org

Executive Board

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Sanford Cohen

Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

RE: Introduce Bill Nash

ATTENTION: ADVISORY COMMITTEE
Bob Baldwin

To Whom It May Concern:

The Arizona Off Highway Vehicle Coalition (AZOHVC) was incorporated in 2003 with the help and partnership with the National Off Highway Vehicle Conservation Council (NOHVCC). The NOHVCC is a national education organization sponsored by OHV dealers and manufacturers across the country. The AZOHVC membership encompasses all OHV enthusiasts in Arizona as well as OHV dealers and businesses with the intent of drawing all OHV venues together to educate and work toward the goal of responsible OHV use. Both are non-profit organizations however, the AZOHVC is totally volunteer run.

We would like to introduce Bill Nash to you. Bill is C.O.O. Statewide and Nationally for Ride Now PowerSports Dealers. Bill has worked with AZOHVC to manage OHV use across the State. Bill and Ride Now were instrumental in getting the OHV DECAL Bill passed and has been an excellent advocate for the program since it was enacted in 2009. We believe Bill would bring a wealth of insight from the business side of OHV use and make a great addition to the OHVAG.

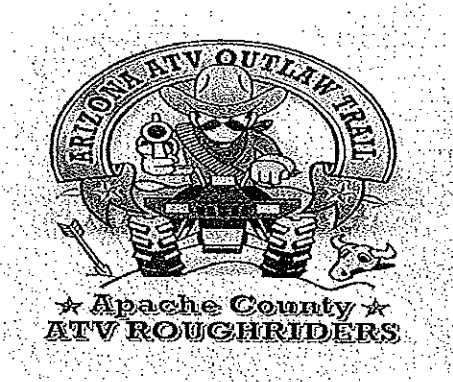
The AZOHVC Executive Board is very proud to recommend Bill Nash to you and ask he be considered for a position on the Off Highway Vehicle Advisory Group.

Sincerely,

Sandee McCullen

Sandee McCullen
Secretary/Treasurer





PO BOX 250

EAGAR, AZ 85925

(928) 333-3569

May 31, 2011

Mr. Bob Baldwin
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

Dear Mr. Baldwin:

I would like to offer my strong support of Mr. Bill Nash who is interested in serving on the Arizona OHV Advisory Group. I have known and worked with Mr. Nash for eight years and have found him to be an enthusiastic OHV supporter as he not only sells off highway vehicles, but actively uses them too.

I feel his background in the OHV industry lends itself well to the Arizona OHV Advisory Group. I appreciate his goals of establishing better communications between the industry, the State, and other user groups. I also support his goals in helping to improve education in regards to proper land use. As an active OHV user, Bill has an understanding of the problems that arise when there is a gap in education and communication.

I know that I not only speak for myself in this appointment of Bill Nash to the Arizona OHV Advisory Group, but for the 283 members of the Apache County ATV Roughriders who have actively worked with Bill for the past eight years. I would urge you and the Committee Members to lend your support to Mr. Bill Nash as a member of the Arizona OHV Advisory Group...he would be a great asset!

Sincerely,

Hank Rogers,
President

Thomas B. McArthur

20 Glenbar Drive
Sedona, AZ 86351

928-853-0712

thomasmc@sedona.net

May 22, 2011

Dear OHVAG Members:

It is with enthusiasm that I proffer my application for membership on the OHVAG voluntary advisory group.

Education: I graduated secondary school from Culver Military Academy and received my BA from Kent State University with a major in psychology. More recently, I graduated from a three-year program at the Zaki Gordon Film Institute.

Memberships: I am a member of the Coconino Trail Riders and I am on the competition committee of the Arizona Motorcycle Riders Association.

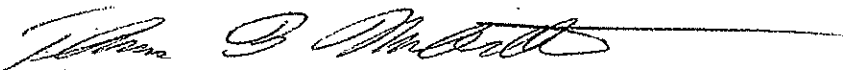
Life Experience: I have pursued a number of different avenues. I operated our family cattle ranch in Montana for some years before leaving the industry. I have served as a counselor and board member in a drug and alcohol rehabilitation facility, worked professionally as a nationally certified ski instructor, and owned and operated my own white-water adventure company. I have served as the executive director of a private charitable foundation and been a member of church boards. I have won awards for writing, directing and editing films. I have been an instructor in numerous venues and currently serve as a substitute teacher in the Sedona and Cottonwood School Districts.

I am a lover of the out-of-doors and all of nature. I hike, paddle, trail run, mountain bike and love to ride and race my dirt bike. As an OHVAG volunteer member, I would advocate for safety education, particularly for children and their parents, cooperation among all trail users, preservation of our magnificent natural heritage, and the expansion of OHV trail systems statewide.

I believe I bring a strong and diverse background to the OHVAG that will enable me able to serve as a constructive voice for all members of the Arizona OHV community.

I look forward to your response.

Sincerely,



Thomas B. McArthur

TBM/sm

Enclosure: Application

OFF-HIGHWAY VEHICLE ADVISORY GROUP (OHVAG) APPLICATION

The Arizona State Parks Board appoints seven volunteer members to the Off-Highway Vehicle Advisory Group (OHVAG/Group). The Group advises the Arizona State Parks Board on OHV issues and trends, the development and implementation of the Off-Highway Vehicle (OHV) Recreation Plan, and project selection for expenditures from the Arizona Off-Highway Vehicle Recreation Fund (ARS §28-1176) and Federal Recreational Trails Program (Motorized Portion) (23 U.S.C. 206). The Group meets for 3-5 hours several times annually at locations around the State and members may participate on sub-committees or at selected OHV events throughout the year. Weekday availability may be required. Travel expenses may be reimbursed per state guidelines when funds are available.

Applicants must be an Arizona resident. No more than two OHVAG members may reside in the same county. Five of the seven members positions must be affiliated with an OHV organization. One member position must represent casual OHV recreationists or the general public. One member position must represent a sportsperson's group identified as an organization representing hunting, fishing, or similar sportsperson outdoor activities. The Group strives to maintain diversity in the type of OHV users serving at any time. OHVAG members are recognized as leaders in responsible, safe use; champions for access and managed facilities; and proponents for environmental protection and user education. Review the OHVAG MEMBERS at the State Parks website to determine what positions will be available at the end of any year.

The Off-Highway Vehicle Advisory Group reviews applications in October and makes a recommendation for approval by the Arizona State Parks Board at their November meeting. Three-year terms begin in January.

PLEASE CONSIDER MY APPLICATION FOR SERVICE AS AN OHVAG VOLUNTEER MEMBER

Full Name: *Thomas Bruce McArthur* Prefer to be called: *Thomas*
Home Address: *20 Glenbar Dr.* Business Address: *none*
Home Telephone: *Sedona, AZ 86351* Business/Cell Telephone: *928-853-0712*
E-Mail Address: *thomasmc@sedona.net*
County of Residence: *Yavapai*

AFFILIATION REQUIREMENT -- PLEASE CHECK ALL POSITIONS FOR WHICH YOU ARE APPLYING

- ☐ Sportsperson Organization
☒ OHV Organization
☐ Casual OHV recreationist
☐ General Public

Identify organization:

Identify organization: *Coconino Trail Riders*

Vehicle(s) used:

DRZ400E

APPLICATION REQUIREMENTS

1. Completed application form.
2. A letter describing what you will bring to OHVAG and what you think OHVAG should accomplish.
3. Briefly address the following:
 - Education, training and/or experience
 - Career highlights: Describe significant related experience, civic and professional activities, elected offices, prior organizational experience/leadership, and career achievements.
 - Personal pursuits: Describe your primary interest and experience in motorized recreation, geographical areas within Arizona where you recreate, and any other volunteer experiences and relevant items about yourself.
4. A letter on official letterhead from an authorized representative of your affiliated OHV or Sportsperson's organization stating that you are a member in good standing and your organization supports your appointment to serve on OHVAG. (Not required for casual OHV recreationist or general public applicant.)

COMPLETED APPLICATION, LETTER OF INTEREST, AND ORGANIZATION SUPPORT LETTER
MAY BE SUBMITTED AT ANY TIME TO:

Robert Baldwin, Recreational Trails Grants Coordinator
Arizona State Parks
1300 West Washington
Phoenix, AZ 85007

602/542-7130 / rbb2(at)azstateparks.com

To Bob Baldwin
AZ State Parks Dept
1300 W.Washington
Phoenix ,
AZ .85007

5/24/2011

Bob,

This is a letter of support for Thomas Mc Arther .Thomas has been a long member in good standing with the Coconino Trail Riders . Thomas has also been lead Rep of AMRA . In my capacity as President of the CTR , I have worked closely with him and found Thomas to be an asset to all areas . I hope you will consider him as a worthy candidate for the

Off Highway Vehicle Advisory Group .

If you have any further questions , feel free to contact me .

Thank You.

Warren A. Williams
President, Coconino Trail Riders
951 326 4757
dunedaddy5@aol.com



Tuesday, May 24, 2011

Bob Baldwin
AZ State Parks
1300 West Washington
Phoenix, AZ 85007

To Whom It May Concern:

I would like to offer my sincerest recommendation of Thomas McArthur to the Arizona OHV Advisory Group.

Thomas has served as a committee member for the Arizona Motorcycle Riders Association for the past two years and is a member in good standing for both the association as well as the club which he represents, the Coconino Trail Riders.

Thomas is an excellent communicator, brings an enthusiasm for the sport in all of his interactions and is a tremendous asset to any organization that he is associated with.

Sincerely,

Dan Hayakawa
President
Arizona Motorcycle Riders Association
602-284-4056
pres@amraracing.com